

City of Baxter
Regular Meeting Minutes
City Hall
November 3, 2022
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes 6:00p.m. Chief Holmes also led the Invocation and Pledge of Allegiance.

1. Call to Order

Mayor Martin called the meeting to order at 6:03 pm.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Councilman Willie Allison, Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald and Mayor John Martin

3. Approval of Minutes

Approval of minutes from Regular Meeting on October 6, 2022. A motion was made by Councilman Jeff Herald and seconded by Councilman Willie Allison to approve the minutes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

4. Communications From Mayor John Martin

Mayor Martin discussed the growth of Baxter and thanked all of the workers, council and everyone for their hard work.

5. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Fire Chief Matt White announced the beginning of full-time fire department. This is three full time officers. Mr. White thanked the board for allowing the formation of the full-time fire. Codes Inspector Bob Lane announced Taco Bell opening in a week. The paving at the Crossroads Subdivision will be completed in a week. to the board that all houses except one have been sold at the Crossroads Subdivision. He also reported that Portobello America is 85% completed and under roof. City Engineer Tom Bennett discussed the progress of the Baxter Junction project and the Sewer Rehab projects. Mr. Bennett also discussed the submittal of the TDEC ARP projects. The Baxter Sewer Rehab project is almost ready to be put out to bid. The SIA road project to Portobello is speeding up. The state is working on the acquisitions. Councilman Willie Allison relayed a message from Ryan Williams to the Mayor asking him to give him a phone call regarding the speed limit at the intersection of SR 56 and SR 70.

A. Bills for Approval

Councilman Jeff Herald made a motion to approve the Bills for Approval. Councilman Willie Allison seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

6. Purchase Orders

The purchase orders were approved with a motion by Councilman Willie Allison and seconded by Councilman Greg Phillips.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

7. Old Business: 2nd Reading:

A. Resolution No. 2022-8- “A Resolution To Annex Certain Territory And To Incorporate Same Within The Corporate Boundaries Of The Town Of Baxter, Tennessee”

Resolution 2022-8 annexing property located on Coon Hunt Road, was passed by a motion made by Councilman Jeff Herald and seconded by Councilman Dustin Stanton.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Resolution 2022-9- “A Resolution Adopting A Plan Of Service For The Annexation Of Approximately 2.72 Acres Of Property, Owned By Kay Mctasney And Sue Neal Located At The Corporate Boundary Of The City Of Baxter, Tennessee”

Councilman Willie Allison made a motion to approve Resolution 2022-9. Councilman Dustin Stanton seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

C. Resolution 2022-10- “A Resolution To Annex Certain Territory And To Incorporate Same Within The Corporate Boundaries Of The Town Of Baxter, Tennessee”

Resolution 2022-10, annexing property located at on Coon Hunt Road, was approved with a motion by Councilman Greg Phillips. A second was made by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

D. Resolution 2022-12- “A Resolution Adopting A Plan Of Service For The Annexation Of Approximately 32.6 Acres Of Property, Owned By Conex LLC Located At The Corporate Boundary Of The City Of Baxter, Tennessee”

Councilman Willie Allison made a motion to approve the first reading of Resolution 2022-12. Councilman Greg Phillips made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

E. Ordinance 2022-5- “Ordinance Of The Governing Body Of Baxter, Tennessee Deleting Ordinance 2022-4 And Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation And Sick Leave, Section 4-203 Sick Leave”

Councilman Dustin Stanton made a motion to approve the first reading of Ordinance 2022-5. Councilman Greg Phillips made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

F. Ordinance 2022-6- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation And Sick Leave, Section 4-202 Vacation Leave”

The first reading of Ordinance 2022-6 was approved with a motion by Councilman Willie Allison and seconded by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

G. Ordinance 2022-7- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation And Sick Leave, Section 4-209 Christmas Pay.”

Councilman Willie Allison made a motion to approve the first reading of Ordinance 2022-7. Councilman Dustin Stanton seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

8. New Business- 1st Reading:

A. Lights for Parks

Mayor Martin discussed the need for more street lights at the Blue Cross Blue Shield park. Councilman Dustin Stanton made a motion for Mayor Martin to get more lights installed at the park. Councilman Jeff Herald made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Confinement Grant- Purchase of Police Cars

Police Chief Danny Holmes requested permission to order police cars which will be purchased with the Confinement Facilities Grant. The Chief will order two and once the city gets reimbursed, he will order two more. Councilman Dustin Stanton made a motion for the Police Chief to order cars. A second to the motion was made by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

C. TDEC Grants Checking Accounts

City Recorder Sharon Carlile requested permission from the board to open two checking accounts for the TDEC ARP funds the city will soon receive. Councilman Dustin Stanton made a motion to approve the checking accounts and Councilman Jeff Herald made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

D. Ordinance 2022-8- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 4, Municipal Personnel Chapter 2, Vacation And Sick Leave Section 4-204 Holidays”

Ordinance 2022-8 was tabled for further discussion. Councilman Dustin Stanton made a motion to table Ordinance 2022-8 to further explore the changes. Councilman Jeff Herald seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

9. Comments and Grievances from Citizens

A citizen discussed the red light not functioning properly at the SR 70 and SR 56 intersection. Noah Hendrix asked for further explanation of the one-hour parking in the Central Business District.

Councilman Dustin Stanton read the Beautification Committee Report.

Councilman Willie Allison made a motion to adjourn. Councilman Jeff Herald seconded the motion.

Vote: Stanton- yes; Phillips- yes; Allison-yes; Herald- yes. Motion Carried

Meeting Adjourned at 6:41 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor