

City of Baxter
Regular Meeting Minutes
City Hall
June 8, 2023
6:00 p.m.

Opening of Meeting, Invocation, Pledge of Allegiance

Police Chief Danny Holmes opened the meeting at 6:00 p.m. and led the Invocation and Pledge of Allegiance.

1. Call to Order

Mayor Martin called the meeting to order at 6:01 pm.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Willie Allison. Councilman Jeff Herald and Mayor John Martin were absent.

3. Approval of minutes from Regular Meeting on May 11, 2023 and Special Called Meeting May 25, 2023.

A motion to approve minutes from both the meetings and dispense of the reading was made by Councilman Willie Allison and Councilman Greg Phillips.

Vote: Phillips-Yes, Stanton-Yes, Allison-Yes. Motion Carried.

4. Communications From Mayor John Martin

Mayor John Martin was absent. Beautification member Jeannie Lee spoke about the activities of the Beautification Committee.

5. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Chief Danny Holmes spoke about the four new Ford Explorers purchased with the Confinement Grant money. Codes Enforcer Bob Lane discussed the progress of Portobello. He has issued the temporary Certificate of Occupancy for Portobello.

Councilman Dustin Stanton announced Life Church would be sponsoring fireworks show at Upperman High School on July 3rd at 5:00 pm.

A. Bills for Approval

Councilman Greg Phillips made a motion to approve the Bills for Approval. Councilman Willie Allison seconded the motion.

Vote: Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried

6. Purchase Orders

The purchase order was approved with a motion by Councilman Willie Allison and seconded by Councilman Greg Phillips.

Vote: Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried.

7. Old Business- 2nd Reading:

A. Ordinance 2022-15- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 5 Municipal Finance And Taxation Adding Chapter 4, Hotel/ Motel Tax Section 5-401 Levy Of Hotel/ Motel Tax And Section 5-402 Use Of Hotel/Motel Tax Collections, And Section 5-403, Reporting Of Hotel/ Motel Tax”

Councilman Willie Allison made a motion to approve Ordinance 2022-15 setting a hotel/motel tax. The motion was seconded by Councilman Greg Phillips.

Vote: Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried

B. Ordinance 2023 -1- “An Ordinance Of The Town Of Baxter, Tennessee Adopting A Budget For The General And Special Revenue Funds And Tax Rate For The Fiscal Year Beginning July 1, 2023 And Ending June 30, 2024”

The second reading of Ordinance 2023-1, adopting the General and Special Revenue Funds budget for 2023-2024, passed with a motion by Councilman Greg Phillips and a second by Councilman Willie Allison.

Vote: Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried

C. Ordinance 2023-2- “An Ordinance Of The Town Of Baxter, Tennessee, Adopting A Budget For Water And Sewer Fund For The Fiscal Year July 1, 2023 Through June 30, 2024”

Ordinance 2023-2, adopting the water and sewer budget for 2023-2024, passed the second reading with a motion by Councilman Greg Phillips. Councilman Willie Allison seconded the motion.

Vote: Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried

8. New Business- 1st Reading:

A. Food Trucks

After much discussion, Councilman Willie Allison made a motion to table the topic of food trucks until next meeting to allow time for the Ordinance to be rewritten to reflect suggested changes. Councilman Greg Phillips seconded the motion.

The changes suggested would drop the permit fee to \$25.00 a day, add a \$500.00 fine for failure to get a permit, limit the number of trucks in the city on any given day to two (except festivals), and limit each business to two special events with a food truck a month.

Vote: Phillips- Yes, Stanton-Yes, Allison- Yes. Motion Carried

B. Contract with Denning and Cantrell

Councilman Willie Allison made a motion to approve hiring Denning and Cantrell CPAs for the next fiscal year for auditing services. Councilman Greg Phillips seconded the motion.

Vote: Stanton- yes; Phillips- yes; Herald- yes. Motion Carried

10. Comments and Grievances from Citizens

The citizens comments were during the food truck discussion.

Adjournment

Councilman Greg Phillips made a motion to adjourn. Councilman Willie Allison seconded the motion.

Vote: Stanton- yes; Phillips- yes; Herald- yes. Motion Carried

Meeting Adjourned at 6:41 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor