

City of Baxter
Regular Meeting Minutes
City Hall
October 5, 2023 6:00 p.m.

Opening of Meeting, Invocation, Pledge of Allegiance

Fire Chief Matt White opened the meeting at 6:00 p.m. and led the Invocation and the Pledge of Allegiance.

1. Call to Order

Mayor Martin called the meeting to order at 6:02 pm.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald, Councilman Willie Allison and Mayor John Martin.

3. Approval of minutes from Regular Meeting on September 7 and September 14, 2023

A motion to approve the minutes was made by Councilman Dustin Stanton and was seconded by Councilman Jeff Herald.

Vote: Phillips – Yes, Stanton – Yes, Allison – Yes, Herald – Yes. Motion Carried.

4. Communications from Mayor John Martin

Mayor Martin asked for a nomination for the Grand Marshal of the Christmas parade. Councilman Jeff Herald nominated citizen Tom Austin. All members of the council agreed. The nomination will be sent to the Beautification committee for final vote.

5. Reports from Committees, Members of the Board of Mayor and Councilmen and other Officers

City Attorney Shawn Fry communicated he has six months to transition to his Judge position. Building Inspector Bob Lane talked about construction beginning on Dollar General market and completion is expected in March. Also, Dollar Tree market is still a go. Councilman Willie Allison congratulated Shawn Fry on being elected Judge. Councilman Greg Phillips complemented all of everyone's hard work on the Fall Festival.

A. Bills for Approval

Councilman Willie Allison made a motion to approve the Bills for Approval. The motion was seconded by Councilman Dustin Stanton.

Vote: Phillips – Yes, Stanton – Yes, Allison – Yes, Herald – Yes. Motion Carried.

6. Purchase Orders: General (1); Fire (2); Water (1)

A motion was made by Councilman Jeff Herald to approve all purchase order requests and additional ones added at the meeting and Councilman Willie Allison seconded the motion.

Vote: Phillips – Yes, Stanton – Yes, Allison – Yes, Herald, - Yes. Motion Carried.

7. Old Business - 2nd Reading

8. New Business – 1st Reading

A. Resolution 2023-7- “A Resolution Authorizing The City Of Baxter, Tn To Participate In Public Entity Partners “James L. Richardson “Driver Training” Matching Grant Program “

Councilman Dustin Stanton explained this grant helps to pay for drivers to get their CDL license.

A motion was made by Councilman Dustin Stanton to approve Resolution 2023-7 to apply for the James L. Richardson Driver Training Grant. There was a second made by Councilman Jeff Herald.

Vote: Phillips - Yes, Stanton - Yes, Allison – Yes, Herald - Yes. Motion Carried.

B. Family Court Awareness Month Proclamation

Councilman Greg Phillips made a motion to pass the Family Court Awareness Month Proclamation making November the Family Court Awareness Month. Councilman Willie Allison made a second to the motion.

Vote: Phillips - Yes, Stanton - Yes, Allison – Yes, Herald - Yes. Motion Carried

C. Ordinance 2023-6- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation

And Sick Leave, To Add Section 4-211 Holiday Bonus”

Councilman Willie Allison made a motion to approve the first reading of Ordinance 2023-6 setting a 2023 holiday bonus for employees. Councilman Dustin Stanton made a second to the motion to adopt Ordinance 2023-5 – Amending Water and Sewer Service Charges, Connection and Sewer Capacity Fees with no changes. The motion was seconded by Councilman Dustin Stanton.

Vote: Phillips - Yes, Stanton -Yes, Allison – No, Herald -Yes. Motion Carried.

9. Comments and Grievances from Citizens

No comments from the citizens.

Adjournment

Councilman Willie Allison made a motion to adjourn. Councilman Dustin Stanton seconded the motion.

Vote: Phillips – Yes, Stanton - Yes; Allison - Yes; Herald- Yes. Motion Carried.

Meeting Adjourned at 6:35 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor