

**City of Baxter  
Regular Meeting Minutes  
City Hall 200 Main Street  
January 7, 2016  
6:00 p.m.**

**Opening of Meeting, Invocation, Pledge of Allegiance**

Police Chief Danny Holmes opened the meeting and led the Pledge of Allegiance.

**1. Call to Order**

Mayor Jeff Wilhite called the meeting to order at 6:01 p.m.

**2. Roll Call**

City Recorder Stacey Austin called roll. Present were Alderman Greg Phillips, Alderman Willie Allison, Alderman Jeff Herald, Alderman Harmon Garris, and Mayor Jeff Wilhite.

**3. Approval of Minutes**

Alderman Jeff Herald made a motion, seconded by Alderman Harmon Garris to accept the minutes of the public hearing and regular meeting on December 3, 2015 and to dispense with the reading. Vote: Phillips – yes, Allison –yes, Herald – yes, Garris –yes. Motion carried.

**4. Comments and Grievances from Citizens**

The Mayor asked the board if they had an objection to moving item B. of New Business. The board had no objections.

**B. Sewer Service for property located on 6<sup>th</sup> Avenue South**

Mr. Eddie Stout with Tays Realty was present and advised they will be selling a piece of property on 6<sup>th</sup> Avenue South (property owned by Loyd and Mary Nell Shores) and wanted to know if sewer would be available to the property and its zoning classification. After review and discussion, the Water Department is going to provide him with a letter stating sewer is available. The property is zoned R2 and the City Recorder Stacey Austin is going to provide a Mr. Stout with a copy of the R-2 zoning ordinance.

City Recorder Stacey Austin advised she had a request from Baxter Branch Library to use the community center room on the third Wednesday of every month from 3:30 p.m. to 4:30 p.m. for a Lego Club. The board had no objections.

**5. Communications from the Mayor**

Mayor went to item 6.

**6. Reports from committee, members of the Board of Mayor and Aldermen, and other officers.**

Mrs. Jeanie Lee presented to the board a Friends of the Baxter Depot and Beautification Committee Report.

The Mayor went back to his communications. He advised (Engineer) Bob Vick dropped off plans to submit to the State for the low pressurized sewer line south of I-40. He advised Mr. Donnie Meadows (property owner, developer) would be responsible for the bill. (Engineer) Scott Nicolson has the plans well underway for Ward Mill Road. The Mayor advised he had not heard back from the industrial access road.

#### **A. Bills for Approval**

Alderman Willie Allison made a motion, seconded by Alderman Greg Phillips to pay the bills. Vote: Phillips – yes, Allison –yes, Herald – yes, Garris –yes. Motion carried.

#### **B. Purchase Order Requests**

General -Walmart , Fire – EVS, Police – Dunhams, Street – McNichols Co., Water – Ford Lincoln of Cookeville, Rogers Group, Wascon, Sewer – North Central Laboratories

Alderman Jeff Herald made a motion, seconded by Alderman Harmon Garris to approve the purchase order requests. Vote: Phillips – yes, Allison –yes, Herald – yes, Garris –yes. Motion carried.

#### **C. Leak Adjustment Approvals**

Stephan Reed, Richard Blunkall, Kathie Barlow, Donna Bowman, Johnny Smith, Jannie Maxwell, Thomas McCooley, Tracy Hyde, Sandra Rains

Alderman Willie Allison made a motion, seconded by Alderman Jeff Herald to approve the leak adjustments. Vote: Phillips – yes, Allison –yes, Herald – yes, Garris –yes. Motion carried.

### **7. Old Business**

**A.** On the interlocal agreements on Parks and Recreation, the City Recorder advised she sent her file by fax to the Mayor to let him decide how he wanted to handle it further. The Mayor advised he would have to go back through it.

**B.** The Mayor advised he has not heard from Attorney Dan Rader on the City of Cookeville maintenance agreement on traffic signals and lights. Alderman Harmon Garris made a motion, seconded by Alderman Greg Phillips for the Mayor to get someone to work on them in emergency situations and still work on the agreement. Vote: Phillips – yes, Allison –yes, Herald – yes, Garris –yes. Motion carried.

#### **New Business:**

**A.** After review and discussion of needing to replace street and traffic control lights, Street Supervisor Ben Brewington is to get together a purchase order to present to the board next month. City Recorder Stacey Austin advised she would put together a budget amendment.

**B.** After review and discussion of Resolution 2016-1 “a resolution to apply to the Tennessee Department of Economic and Community Development for Community Development Block


Grant Funds, Alderman Jeff Herald made a motion pass the resolution, seconded by Alderman Willie Allison. Vote: Phillips – yes, Allison –yes, Herald – yes, Garris –yes. Motion carried. Engineer Tom Bennett discussed the funding and he will be looking at the needed improvements to go in to the application.

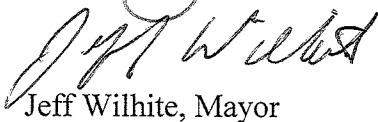
He also advised he has looked at the Elmore Town Road Bridge Project cost and advised he would suggest to let the funds roll and accumulate until July of 2017 to have two years of funding (\$187,000 +/- times 2). He advised the way the law reads that by 2018 the bid would need to have come in, sent to TDOT, and they have issued a contract. The Mayor agreed we needed to wait and let the funds accumulate.

Alderman Willie Allison advised he had three items. He asked about a bank on Main Street that Street Department had been weed eating and asked about burning it. Street Supervisor Ben Brewington advised they would burn it. He also addressed the street department needing a new truck. After discussion, the board agreed to look for one and the supervisor is to bring back bids for a truck to the February board meeting. He also advised there were two people on the Planning Commission that aren't citizens of Baxter. He advised it says in the municipal code that they shall be citizens of Baxter. After discussion, the Mayor advised he will look into and consider the matter.

With no other business, the Mayor adjourned the meeting.

Respectfully submitted,

  
Stacey M. Austin, City Recorder

  
Jeff Wilhite, Mayor