

City of Baxter
Regular Meeting Minutes
City Hall 200 Main Street
September 1, 2016
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

County Clerk Wayne Nabors swore in the new mayor, John Martin and Aldermen Jeff Herald and Dustin Stanton. Mr. Nabors thanked the City of Baxter for allowing them to do the license tags at City Hall three days a week. Police Chief Danny Holmes opened the meeting. Chaplain Tim Sharp said the invocation. Daniel Holmes led the Pledge of Allegiance

1. Call to Order

Mayor Martin called the meeting to order at 6:11 p.m. Mayor Martin thanked all of the citizens. He also announced that the monthly meeting will be held at the Visitor's Center.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Alderman Greg Phillips, Alderman Willie Allison, Alderman Dustin Stanton, Alderman Jeff Herald, and Mayor John Martin

3. Approval of Minutes

Alderman Dustin Stanton made a motion, seconded by Alderman Greg Phillips to accept the minutes of the regular meeting on August 11, 2016 and to dispense with the reading. Vote: Phillips- yes, Allison- yes, Herald- yes, Stanton- yes. Motion Carried

4. Comments and Grievances from Citizens

Mrs. Sarah Langford wanted to know Bob Lane's exact job description. The mayor explained he is our codes director and we support his decisions. Mrs. Langford said she had received a citation for her dogs barking from Mr. Lane. Mrs. Langford says her neighbor's dog is running loose and nothing is being done. She says the neighbor calls the law on her continuously with no probable cause. Danny Holmes explained the neighbors cannot get along. Mrs. Langford said she sells the puppies but doesn't have a license because it isn't required. Mayor Martin asked Mr. Lane to explain the issue. He said Mrs. Langford had eight dogs and they were out in an open field in the heat. He said he has had various complaints on barking dogs at her property. Mrs. Langford said she got rid of two dogs yesterday. Mr. Lane explained to her that she had ten days to lower the number of dogs or put them inside. After ten days she will have to go to court and talk to the judge.

Ms. Jeanie Lee spoke about the upcoming Harvest Festival. She said they have seventy vendors so far.

The citizens brought up the condition of the culvert on First Avenue. Mayor Martin said he would have the street department look at it.

5. Communications from Mayor John Martin

Mayor Martin thanked everyone for votes and talked about having a good council. He said he had met with a lot of people and is hoping to grow Baxter. He also mentioned he will be meeting with the department heads weekly. Mayor Martin made changes to the board of the Planning Commission. Since Sue Neal and Sandy Birdwell are not residents of the City of Baxter, Peggy Dyer and Greg Phillips will replace them. He discussed the traffic light issue where SR 70 and SR 56 intersect. He said he will be meeting with Senator Paul Bailey, Randy Porter, and the city engineer, Tom Bennett.

The department heads had nothing to report. Bob Lane addressed the board about using City Electric for the Harvest Festival.

A motion was made by Alderman Willie Allison and seconded by Greg Phillips to use City Electric. Vote: Phillips- yes, Allison- yes, Stanton- yes, Herald- yes. Motion carried.

Alderman Jeff Herald mentioned the awards for Jeff Wilhite and Harmon Garris. Chief of Police Danny Holmes read the plaques to everyone. Mayor Martin thanked them for their service.

6. Reports from Committee, members of the Board of Mayor and Aldermen, and other officers

A. Bills for Approval

Alderman Greg Phillips made a motion, seconded by Alderman Jeff Herald to pay the bills

Vote: Phillips- yes, Allison- yes, Herald- yes, Stanton- yes. Motion Carried

B. Purchase Order Request

Fire- EVS-Emergency Vehicle Specialist

Street- Compass Minerals for Salt

Alderman made a motion, seconded by Alderman Jeff Herald to approve all purchase orders. Vote: Phillips- yes, Allison- yes, Herald- yes, Stanton- yes. Motion carried

C. Leak Adjustment Approvals

Doris Kendall - \$92.60; Mark Evans- \$69.82

Alderman Willie Allison made a motion, seconded by Alderman Greg Phillips to approve the leak adjustments. Vote: Phillips- yes, Allison- yes, Herald-yes; Stanton- yes. Motion carried

Old Business: Grant Updates

1. **Ordinance 2016-8-** Adopting Certified Tax Rate Second and Final Reading
Motion made by Alderman Jeff Herald, seconded by Alderman Greg Phillips to adopt the Certified Tax Rate. Vote: Phillips- yes, Allison- yes, Stanton- yes, Herald- yes. Motion Carried.
2. **Ordinance 2016-9-** Annexation of 7825 Nashville Hwy Second and Final Reading
Motion made by Alderman Jeff Herald and seconded by Alderman Willie Allison to annex the property. Vote: Phillips- yes, Allison- yes, Stanton- yes, Herald- yes. Motion carried

New Business:

- A. Mayor Martin introduced the City Engineer, Tom Bennett
- B. Willie Allison talked about moving the water department money back to Bank of Putnam County. A motion was made by Alderman Willie Allison, seconded by Alderman Dustin Stanton to move the accounts at First Mercantile to Bank of Putnam County.

Vote: Phillips- yes, Allison-yes, Herald- yes, Stanton- yes. Motion carried
- C. Mayor Martin discussed the need to hire Lorie Buford fulltime. A motion was made by Alderman Jeff Herald, seconded by Alderman Willie Allison to change Mrs. Buford's status from part time to full time.

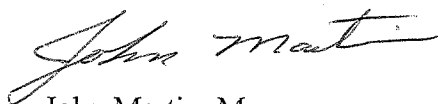
Vote: Phillips-yes, Allison- yes, Herald- yes, Stanton- yes. Motion carried
- D. Willie Allison discussed a fulltime fire department. He said he will be bringing estimates for the board to look at soon.
- E. The board discussed the purchase order for a generator which was not on the agenda. A motion was made by Alderman Dustin Stanton, seconded by Alderman Willie Allison to approve the purchase order. Vote: Phillips- yes, Allison- yes, Herald- yes, Stanton- yes. Motion carried

The Meeting adjourned at 7:03 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon Carlile". The letters are fluid and connected, with a prominent loop at the end of the last name.

Sharon Carlile, City Recorder

A handwritten signature in cursive script that reads "John Martin". The signature is written in a more compact and less formal style than the one above.

John Martin, Mayor