

City of Baxter
Regular Meeting Minutes
City Hall 200 Main Street
December 1st, 2016
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Police Chief Danny Holmes opened the meeting. Chaplain Tim Sharp said the invocation. Danny Holmes led the Pledge of Allegiance

1. Call to Order

Mayor Martin called the meeting to order at 6:00 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Alderman Willie Allison, Alderman Dustin Stanton, Alderman Jeff Herald, Alderman Greg Phillips and Mayor John Martin.

3. Approval of Minutes

Alderman Jeff Herald made a motion, seconded by Alderman Greg Phillips to accept the minutes of the regular meeting on November 3rd, 2016 and to dispense with the reading. Vote: Allison- yes, Herald- yes, Stanton- yes, Phillips- yes. Motion Carried

4. Comments and Grievances from Citizens

Mary Halfacre residing at 6393 Nashville Highway asked the board to be in the city limits. She is touching a city line. Bob Lane advised she needs to fill out an application and it needs to be presented to the planning commission. Water Clerk Melanie Harris advised if her property is annexed into the city she will have to have garbage pickup with the city.

Sheila Mick spoke about a blog she has started about Baxter. It is to inform people of events occurring in Baxter. She said she would be glad to feature Baxter businesses on her blog for free.

Jeanie Lee conveyed that the lighting of the Christmas tree for the City of Baxter would be at 5:30 pm on December 2nd. There will also be a chorus group singing for the lighting. Mrs. Lee also thanked all of the employees of the City of Baxter for all of their help.

Communications from Mayor John Martin

Mayor Martin discussed the meetings he has been having trying to grow Baxter. The Mayor also commended the board and thanked them. He also discussed cleaning up Baxter. Bob Lane has people mowing out by the interstate.

Grant writer Amanda Mainord spoke about a Downtown Grant that will be available in the spring. She said it would cost the city \$60,000.00 and the matching part from the state could be \$525,000.00.

The mayor recognized Freda Harris and Barbara Lee of the senior citizens and mentioned the seniors would have a bake sale on December 16th.

5. Reports from Committee, members of the Board of Mayor and Aldermen, and other officers

Fire Chief Matt White discussed how the fire department received an award from the Fire Marshal. They installed 100 smoke detectors in one weekend.

A. Bills for Approval

Alderman Jeff Herald made a motion, seconded by Alderman Dustin Stanton to pay the bills

Vote: Allison- yes, Herald- yes, Stanton- yes, Phillips- yes. Motion Carried

B. Purchase Order Request

General- Funks Landscaping; Sewer-LDI Chemical Sales, Wascon Inc; Water- Loftis Underground; Fire- Cumberland International Trucks; Incentive Pay

Alderman Willie Allison made a motion, seconded by Alderman Greg Phillips to approve all purchase orders.

Vote: Allison- yes, Herald- yes, Stanton- yes, Phillips- yes. Motion carried

C. Leak Adjustment Approvals

Sue Capps- \$68.05; Patricia Lotz- \$35.67; Eldon Saylor- \$27.51; David Fulcher Jr- \$21.69; David Bowman- \$370.84; Gloria Emerton- \$33.32

Alderman Dustin Stanton made a motion, seconded by Alderman Jeff Herald to approve the leak adjustments.

Vote: Allison- yes, Herald-yes; Stanton- yes, Phillips- yes. Motion carried.

Old Business: None

New Business:

A. Grant updates- Fire Department

Fire Chief Matt White spoke about the \$9500.00 Fire Safety Grant from the Governor. He asked for approval to bid it out.

A motion was made by Alderman Willie Allison and seconded by Alderman Greg Phillips to bid out the purchase of equipment.

Vote: Allison-yes, Stanton- yes, Herald-yes, Phillips-yes. Motion carried

B. Fire Chief White also asked for the board to allow him to hire Brian Burgess part time for weekends.

Alderman Willie Allison made a motion seconded by Alderman Jeff Herald to hire Mr. Burgess for part time for the fire department.

C. The Fire Chief also asked the board to allow money for the purchase of equipment for three volunteer fire fighters. He estimated the cost to be around \$8,000.00.

Alderman Dustin Stanton made a motion seconded by Alderman Jeff Herald to allow Fire Chief White to purchase the equipment.

D. Water Clerk Melanie Harris asked the board for permission to be able to interview and hire a part time water assistant.

A motion was made by Alderman Dustin Stanton and seconded by Alderman Willie Allison to allow Water Clerk Melanie Harris to interview and hire a part time person.

E. Mayor Martin spoke about the drain pipe at the park needing to be repaired. It should be about 300 feet that needs to be fixed. After discussing the issue and cost, the decision was tabled until the next meeting.

F. The board discussed the water department purchasing equipment. It is a Skid Steer and an Excavator.

A motion was made by Alderman Dustin Stanton and seconded by Alderman Greg Phillips to allow the water department to buy the equipment.

Vote: Allison-yes, Stanton- yes, Herald-yes, Phillips-yes. Motion carried

G. Street Supervisor Ben Brewington asked permission to get bids and price the street signs the city needs.

Alderman Willie Allison made a motion seconded by Alderman Dustin Stanton to give the mayor authority to buy the signs the city needs.

Vote: Allison-yes, Stanton- yes, Herald-yes, Phillips-yes. Motion carried

H. Alderman Jeff Herald made a motion to declare the 1990 Backhoe in the Street Department as surplus and sell it on Gov.Deals. Alderman Willie Allison and Alderman Greg Phillips were concerned the Street Department would need a Backhoe. After discussing the issue the board decided to table it.

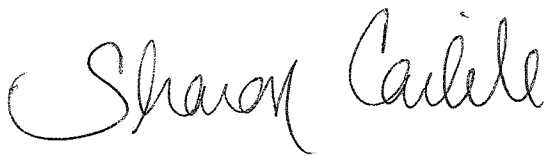
I. City Engineer Tom Bennett updated the board on his status for the Sewer data. He is going over the data off the computer. He should have the data analyzed by the end of February. He also communicated that he has been coordinating with TDOT about the Elmore Town Road Project. Mr. Bennett expects to be able to go to Construction around June. The City needs to have funds available to pay the contractor two draws on that type of Grant. City Codes Inspector Bob Lane suggested asking the county for help.

J. Codes Inspector Bob Lane informed the board there is a lot of clean up happening in the City. Mr. Lane is taking bids now to clean up some properties. Baxter is still growing. There are a lot of new residences in Baxter.

K. Mayor Martin conveyed he spoke to Roland Advertising about the sign at City Hall. He also discussed the usage of the Baxter Library.

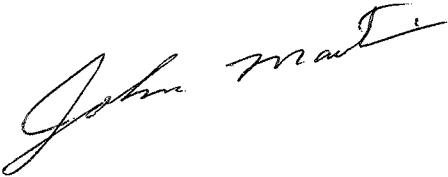
The Meeting adjourned at 7:11 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon Carlile". The signature is written in black ink and is positioned below the typed name.

Sharon Carlile, City Recorder

John Martin, Mayor

A handwritten signature in cursive script that reads "John Martin". The signature is written in black ink and is positioned below the typed name.