

City of Baxter
Regular Meeting Minutes
Visitor's Center
February 2nd, 2017
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes opened the meeting. Chaplain Charlie Wills led the invocation. Ben Rodgers led the Pledge of Allegiance.

1. Call to Order

Mayor John Martin called the meeting to order at 6:01 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Alderman Willie Allison, Alderman Dustin Stanton, Alderman Jeff Herald, Alderman Greg Phillips, and Mayor John Martin.

4. Approval of Minutes

Alderman Dustin Stanton made a motion, seconded by Alderman Jeff Herald to accept the minutes of the regular meeting on January 5th, 2017 and to dispense of the reading.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

5. Comments and Grievances from Citizens

Mr. Robert Vinson asked that something be done about his neighbor's barking dogs. Chief Danny Holmes said there was an ordinance against it, and he would have his officers check it out. Mr. Bob Lane said during the day it violates the nuisance ordinance.

Mrs. Jeanie Lee spoke about the car club that will be here the second Saturday every month. The Friends of the Depot will have music on these nights and be serving hamburgers and hot dogs. She has high school students who will be helping with the websites. She asked permission from the council to do a city wide yard sale on April 29th. The beautification committee will start handing out awards in April.

6. Communications From Mayor John Martin

Mayor Martin discussed the park in Baxter. They are starting the walking trail. Baxter has received a grant for \$10,000.00 and the walking trails have been started. He communicated he would be meeting with TDEC tomorrow, February 3rd 2017, about the park.

Mayor Martin talked about the tin from the Sewell Building that was kept for the remodeling of city hall.

Randy Porter spoke about the new Senior Citizens center which will be located at the Elementary School in Baxter.

7. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Fire Chief Matt White talked about needing a Chaplain for the fire department. He introduced the new Chaplain, Charlie Wills. He discussed how the fire fighters do so much for the community. Fire Chief White presented an award to Dustin Stanton for the Volunteer Fire Fighter of the Year. He also presented an award to Adam Brown for being the Fire Fighter of the year.

Water Superintendent John Ramsey communicated he has the water lines run for the park.

City Engineer Tom Bennett spoke about his primary focus being on the CDBG Grant application. It is due in 3 weeks. He thinks we have a better shot at getting the Grant this year than we have in the past. The award of the CDBG Grant will be in the fall.

Codes Officer Bob Lane talked about four new houses under construction in Rachele Place and he approved two footers today. He discussed the growth of Baxter.

Alderman Jeff Herald brought up a memorial for the Sons of the Confederacy in Baxter. He asked that the citizens think about it and it will be discussed at the next meeting.

A. Bills for Approval

Alderman Willie Allison made a motion to pay the bills. Alderman Greg Phillips seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

B. Purchase Orders

A motion to approve all purchase orders was made by Alderman Dustin Stanton and seconded by Alderman Jeff Herald.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Additional Purchase Order for Fire was presented by Fire Chief Matt White.

Alderman Jeff Herald made a motion seconded by Alderman Willie Allison to approve the additional purchase order.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

C. Leak Adjustment Approvals

Alderman Greg Phillips made a motion, seconded by Alderman Willie Allison to approve the leak adjustments.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Old Business:

1. Resolution 2016-7 Annexation of 6939 Nashville Highway

Alderman Jeff Herald made a motion, seconded by Alderman Greg Phillips to approve the Annexation of 6939 Nashville Highway.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

2. Change Ordinance 2016-13 to Resolution 2016-7

A motion was made by Alderman Jeff Herald and seconded by Alderman Willie Allison to change Ordinance 2016-13 to Resolution 2016-7.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

3. Resolution 2016-5 CDBG Grant

Alderman Willie Allison made a motion, seconded by Alderman Dustin Stanton to approve Resolution 2016-5 CDBG Grant.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

4. FEMA Grant

Fire Chief Matt White discussed that the application for the Fire Prevention Grant was denied. FEMA Grant is still there and waiting for the purchase of the Fire and Air Packs

5. Award Bid for PPE

Motion to approve the bid for PPE made by Alderman Jeff Herald and seconded Alderman Greg Phillips.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

New Business:

A. Resolution 2016-10 Capital Outlay Note for Fire Truck

A Motion was made by Alderman Willie Allison and Seconded by Alderman Dustin Stanton to approve getting the approval from the state for a Capital Outlay Note for the City's portion of the Fire Truck.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

B. Senior Citizens' Center- Mayor Martin thanked Randy Porter, Ben Rodgers, and Chief Danny Holmes for all their help making this happen.

C. Water Shut Off After Hours Calls-

Water Superintendent John Ramsey discussed the need to charge customers' an additional after hours fee of \$50.00.

Alderman Willie Allison made a motion and Alderman Dustin Stanton seconded the motion to approve adding an additional after-hours fee of \$50.00.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

D. Resolution 2016-8 Destruction of Old Records

Alderman Jeff Herald made a motion seconded by Alderman Greg Phillips to approve the destruction of old records.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

E. Resolution 2016-9 Surplus Property

Alderman Jeff Herald made a motion seconded by Alderman Willie Allison to approve Resolution 2016-9 to sell the surplus property.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

F. Grant for Park

Mayor Martin talked about the grant writer for the park. John Ross Albertson has also been a big help.

Mayor Martin discussed the hits on the website for the City of Baxter. The website had 20,896 hits in January. He also talked about the access road for Fixture World and that it would be a wonderful asset to grow the industry in the area.

G. Bids for Drain Tile for Park

Mayor Martin discussed the need for the tile. Alderman Willie Allison asked about the cost of the tile. Alderman Greg Phillips said he would like to get the bids and then discuss it. He feels there are more important areas that need help.

City Engineer Tom Bennett discussed the Elmore Town Road Bridge. He has spoken to the State and expects the funds to be available around June. The City is not mandated to bid the work out. Mr. Bennett asked that he be able to present a plan at the next meeting on the project. The City will have to fund the project in the interim while waiting on the funds to perform the work. Alderman Greg

Phillips thought it would be better to do the project in the summer to avoid disrupting school traffic. Mr. Bennett communicated that TDOT was very specific in how the city is to fix the bridge. It will need to be straightened out and maybe moved up some. There are a lot of decisions that will have to be made in this project. Mayor Martin communicated that the project on First Ave cost 40,000.00 but the project on Elmore Town Rd is estimated at \$300,000.00. Mr. Bennett said TDOT requires that we have a certain amount of surface area. The hydraulics were done last year. Alderman Willie Allison asked about TDOT's involvement with the Elmore Town Rd project. Mr. Bennett communicated TDOT will pay for 98% of the cost. Mr. Bennett also said that the City can use their own employees to complete the project if the state approves it. He advised the city needs to wait to get that approved until closer to time to do the project.

Alderman Willie Allison made a motion seconded by Alderman Greg Phillips to approve seeking sealed bids for the drain tile for the park.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Alderman Willie Allison communicated the need to give all the employees a raise.

H. Listening Device for Leaks for the Water Department.

Superintendent John Ramsey communicated he got 3 bids for this equipment

Alderman Jeff Herald made a motion and Alderman Willie Allison seconded the motion to approve the water department purchasing this equipment.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Meeting Adjourned at 7:12 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor