

City of Baxter
Regular Meeting Minutes
Visitor's Center
April 13, 2017
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes opened the meeting at 6:00 p.m. Chaplain Tim Sharpe led the invocation. Chief Holmes led the Pledge of Allegiance. Chief Danny Holmes honored the Upperman High School Special Olympics for being the State Champions. The Alderman and the Chief awarded medals to the participants of the Special Olympics. Mr. Frank Medley honored the police of Baxter. He presented them with a wooden police flag and a plaque to honor the fallen officers.

1. Call to Order

Mayor John Martin called the meeting to order at 6:13 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Alderman Willie Allison, Alderman Dustin Stanton, Alderman Jeff Herald, Alderman Greg Phillips, and Mayor John Martin.

4. Approval of Minutes

Alderman Jeff Herald made a motion, seconded by Alderman Willie Allison to accept the minutes of the regular meeting on February 2, 2017 and to dispense of the reading.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

5. Comments and Grievances from Citizens

A citizen asked about the progress on the road to Fixture World. Mayor Martin communicated there is a meeting with TDOT on April 18th at 10:00 a.m. to discuss the road. Anyone can attend.

6. Communications From Mayor John Martin

Mayor Martin complimented the board for all that they have done. He announced that Fiesta Cancun was planning on building in Baxter. He also talked about the Titan Development of

360 apartments and the 12 acres of commercial and retail across from the Dollar General Store. We have received a \$10,000 grant for our park between the Elementary School and the Primary School. The plan is to build walking trails with the grant. The Mayor wanted everyone to know the dirt has come from Love's Truck Stop. Love's donated it to the City for the park because they are expanding their parking lot. Mayor Martin discussed the move of the library and the senior citizens move to the Baxter Primary School. The Mayor complimented all of the City employees. He wanted everyone to know the City Recorder Sharon Carlile had completed four of her classes for CMFO.

7. Reports From Committee, Members of the Board of Mayor and Aldermen, and Other Officers

A. Bills for Approval

Alderman Dustin Stanton made a motion to pay the bills. Alderman Jeff Herald seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

B. Purchase Orders

A motion to approve all purchase orders was made by Alderman Jeff Herald and seconded by Alderman Willie Allison.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Additional Purchase Orders from Water and Police were presented to the board.

Dustin Stanton made a motion and Jeff Herald seconded the motion to approve the additional purchase orders.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

C. Leak Adjustment Approvals

Alderman Greg Phillips made a motion, seconded by Alderman Willie Allison to approve the leak adjustments.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Old Business: None

New Business:

A. Ordinance 2016-19 An Ordinance Amending The Annual Operating Budget of the General and Special Revenue Funds - 1st Reading

Alderman Jeff Herald made a motion and Alderman Dustin Stanton seconded the motion to approve the first reading of Ordinance 2016-19.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

B. Resolution 2016-13 Declaring City Garage Surplus Property

Mayor Martin communicated that this is only to surplus the property right now. An appraisal would have to be done before selling it. The City Garage is not being sold at this time.

A motion made by Alderman Jeff Herald to declare the City Garage Surplus Property was seconded by Alderman Willie Allison.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

C. Full Time Employees Street Department

Motion was made by Alderman Willie Allison and seconded by Alderman Jeff Herald to hire Brandon Spears as a full time street department employee. And to hire Andrew Hall contingent on a negative drug screen.

Vote: Allison-yes; Phillips-yes; Stanton-yes; Herald-Yes. Motion Carried

Mayor Martin asked the new hire Brandon Spears and the proposed new hire Andrew Hall to introduce themselves. Andrew Hall's drug screen is still undetermined.

C. Adoption of Cafeteria Plan for TML Insurance

Motion to adopt the TML Insurance Plan was made by Alderman Dustin Stanton and seconded by Alderman Greg Phillips.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

D. Resolution 2016-12 Resolution Declaring Surplus Property and Authorizing a Public Auction on Gov.Deals- Street Department 16 Ft Trailer

Motion made by Alderman Greg Phillips, seconded by Alderman Dustin Stanton

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

E. Ordinance 2016-13 An Ordinance Amending The Annual Operating Budget of the General and Special Revenue Funds- 2nd Reading

Alderman Jeff Herald made a motion to pass Ordinance 2016-13 for the second reading. Alderman Dustin Stanton seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

F. Ordinance 2016-14 An Ordinance Amending The Annual Operating Budget of the Water and Sewer Funds- 2nd Reading

A motion was made by Alderman Dustin Stanton and seconded by Alderman Willie Allison to approve the second reading of Ordinance 2016-14

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

G. Ordinance 2016-15 An Ordinance Amending Title 18 Water and Sewers Chapter 1, Water and Sewer Service, Section 18-126 Water and Sewer Service Charges- 2nd Reading

A motion was made by Alderman Willie Allison with a second by Alderman Greg Phillips to approve the second reading of Ordinance 2016-15.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

H. Boys American Legion Donation

The Boys American Legion made a request to have the City of Baxter make a donation of \$300.00 to sponsor a boy for Boys and Girls State this summer. Alderman Willie Allison made a motion to donate \$300.00 to the Boys American Legion. Alderman Dustin Stanton seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

I. Ordinance 2016-16 An Ordinance Amending The Annual Operating Budget of the General and Special Revenue Funds-(Fire and Police) - 1st reading

Alderman Jeff Herald made a motion which was seconded by Alderman Greg Phillips to approve the first reading of Ordinance 2016-16

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

J. Water Department Full Time Employee

Water Clerk Melanie Harris approached the board and asked if her part time employee, Tammy Greenwood, could be made full time. She stated they are busier due to the growth of Baxter.

Alderman Willie Allison made a motion and Alderman Jeff Herald seconded the motion to make

Mrs. Tammy Greenwood a full time employee with no pay increase at this time. Mrs. Greenwood does not intend to use City insurance.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

K. Ordinance 2016-17 An Ordinance Amending The Annual Operating Budget of the Water and Sewer Funds- 1st Reading

A motion was made by Alderman Greg Phillips and seconded by Alderman Dustin Stanton to approve the first reading of Ordinance 2016-17.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

L. Titan Development

Mayor Martin feels that this development should be finalized soon.

M. Equipment for Sale

Mayor Martin asked the board if they had looked over the sheet of equipment for sale. Alderman Jeff Herald spoke about various things on the list, a generator, power washer and air compressor. The price is \$4,500.00. Mayor Martin discussed the reason the city needs the generator. Alderman Jeff Herald and Alderman Dustin Stanton seconded a motion to purchase the equipment.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

N. Alderman Jeff Herald commended the water department for their water loss being less. He also inquired about John Ramsey's status on his testing for his certification.

O. John Ramsey asked permission to apply for the Forestry Grant for the Fire Department. Chief Matt White was unable to attend the meeting.

Alderman Jeff Herald made a motion to allow the Fire Department to apply for the Forestry Grant. Alderman Dustin Stanton seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Willie Allison Commended the mayor and Alderman Jeff Herald for all the things they have done to grow the city. He also commended Mr. Medley for the police flag.

Meeting Adjourned at 7:09 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor