

City of Baxter
Regular Meeting Minutes
Visitor's Center
July 6, 2017
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes opened the meeting at 6:04 p.m. Chief Holmes led the Invocation and the Pledge of Allegiance was led by Easton Tollison.

1. Call to Order

Mayor John Martin called the meeting to order at 6:06 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Alderman Willie Allison, Alderman Dustin Stanton, Alderman Jeff Herald, Alderman Greg Phillips, and Mayor John Martin.

4. Approval of Minutes

Alderman Willie Allison made a motion, seconded by Alderman Greg Phillips to accept the minutes of the regular meeting on May 4, 2017 and to dispense of the reading.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

5. Comments and Grievances from Citizens

Mayor John Martin recognized Kaye and Steve Phillips from NAPA in Cookeville. Mr. Phillips spoke about purchasing land on Fast Lane in Baxter. They are looking for Sub-Contractors right now to build a NAPA store next to Love's Truck Stop. He said they support their communities. He also talked about all the organizations they work to help. Mayor Martin and the board welcomed the Phillips to Baxter.

Chief Danny Holmes introduced Mended Hearts. He spoke about the AED that they donated to the Baxter Police Department. Mended Hearts donated a second AED to the police force. Mended Hearts presented Chief Holmes with the AED. Mended Hearts thanked the City of Baxter for letting them donate the AEDs to the Baxter Police force.

Mayor Martin introduced Mr. Jeremy Tollison from Putnam First Merchantile Bank. Mr. Tollison addressed the board and the citizens to let them know Putnam First Merchantile Bank appreciates the business they have received and is there to help with any financial needs anyone may have.

A member of the UHS Soccer Booster team addressed the board. She explained what the donations would cover. As a startup team the County does not donate any money for the organizations. She explained the different donations that can be made.

Alderman Willie Allison made a motion to buy a banner for \$300.00. Alderman Dustin Stanton seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Jason Cripps and his wife Angie Cripps spoke about the Care Bear Project. They are collecting teddy bears at the next Baxter Cruise-in to donate to the Police force. Mrs. Cripps felt like since the Cruise-in has grown so much it would be good to do something for children. The Care Bears would be given to police officers to give to abused children or children involved in a tragedy. Mr. and Mrs. Cripps also thanked the City for allowing the Car Club to do the Cruise-ins in Baxter.

Mrs. Jeanie Lee spoke about how wonderful the car club is to work with. She presented bears from the Friends of the Depot to the Care Bear Project. She spoke about the Friends of Depot and the car club working together for the solar eclipse. She relayed for anyone to contact her at Winnell Lee with questions.

6. Communications From Mayor John Martin

Mr. Martin spoke about the decision made by the County Commission about their decision to not put the fairgrounds in Baxter. He felt like it was an unfair decision. He spoke about how upsetting it was that the Commission would do this to Baxter. The County Commission said after a year they did not have the money.

Mayor Martin and Chief Danny Holmes had a meeting with Mr. Randy Porter about the City park in Baxter. He discussed how excited the schools are about the park. He conferred he discussed corporate sponsors for the park. He talked about different grants available for the park.

The Mayor commended the board for all their work. He stated he is proud of all the employees.

7. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Fire Chief Matt White discussed the new Fire Truck and that it is almost complete. He said other departments have visited to see the truck.

A. Bills for Approval

Alderman Willie Allison made a motion to pay the bills. Alderman Greg Phillips seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

B. Purchase Orders

A motion to approve all purchase orders made by Alderman Jeff Herald and seconded by Alderman Dustin Stanton.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

C. Leak Adjustment Approvals

Alderman Dustin Stanton made a motion, seconded by Alderman Jeff Herald to approve the leak adjustments.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Old Business:

A. Friends of the Depot- Visitor Center Fees

Alderman Jeff Herald made a motion and Alderman Greg Phillips seconded the motion to approve the new Visitor Center rental fees.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

New Business:

A. Drug Testing for Employees

Discussion was tabled for this issue until next Meeting.

B. USDA-RD Grant Resolution 2017-2- A Resolution Authorizing The Submittal Of An Application For Federal Assistance To The United States Department Of Agriculture (USDA)– Rural Development (Rd)

A motion to approve Resolution 2017-2 was made by Alderman Dustin Stanton and seconded by Alderman Jeff Herald .

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

C. Resolution 2017-3 “A Resolution Authorizing The City of Baxter to Participate in The Pool’s “Safety Partners” Matching Grant Program”

Alderman Jeff Herald made a motion with a second by Alderman Willie Allison to approve Resolution 2017-3.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

D. AFG Grant- Exhaust System

Fire Chief Matt White discussed the AFG FEMA Grant. He wanted permission to bid out the Exhaust system.

Alderman Jeff Herald made a motion with a second by Alderman Greg Phillips to approve Fire Chief Matt White bidding out the exhaust system.

E. FM Global Grant

Fire Chief White spoke about the \$2,000.00 grant the Fire department received from FM Global. The grant is for educating the community on Fire Safety.

F. Hazardous Mitigation Plan- Resolution 2017-1 “A Resolution Adopting The Putnam County Multi-Jurisdictional Hazard Mitigation Plan Update”

A motion was made by Alderman Dustin Stanton and seconded by Alderman Greg Phillips to approve Resolution 2017-1.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

G. Part Time Opening For Fire

Fire Chief White asked permission to advertise for a part time position and fill it.

Alderman Greg Phillips made a motion with a second by Alderman Jeff Herald to approve advertising and filling a part time position for the Fire Department.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

H. Dedication Ceremony

The Fire Chief conveyed the dedication ceremony will be the last Saturday in July. Everyone is invited to attend.

I. Approval of Agreement between Denning and Cantrell for Audit

Alderman Greg Phillips made a motion to approve the Audit Agreement for Denning and Cantrell. Alderman Willie Allison seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

The Mayor asked about getting an appraisal on the street department building.

Alderman Jeff Herald made a motion to get the building appraised. Alderman Greg Phillips made a second to the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Alderman Jeff Herald made a motion to give John Ramsey a 20 percent raise. Alderman Dustin Stanton made a second to the motion

Mayor Martin discussed why the increase was given to Mr. Ramsey. He is receiving his certification for his water license.

Alderman Jeff Herald made a motion with a second by Alderman Dustin Stanton to back pay Mr. Ramsey to the day he got his certification.

Codes Inspector Bob Lane talked about the growth of Baxter.

Alderman Willie Allison made a motion to adjourn the meeting. Alderman Dustin Stanton seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Meeting Adjourned at 7:11 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor