

City of Baxter
Regular Meeting Minutes
Visitor's Center
October 12, 2017
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes opened the meeting at 6:02 p.m. Chief Holmes also led the Invocation and Pledge of Allegiance.

1. Call to Order

Mayor John Martin called the meeting to order at 6:04 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Alderman Willie Allison, Alderman Dustin Stanton, Alderman Jeff Herald, Alderman Greg Phillips, and Mayor John Martin.

4. Approval of Minutes

1. Alderman Jeff Herald made a motion and Alderman Willie Allison made a second to the motion to accept the minutes of the Public Hearing and Regular Meeting on September 14th, 2017 and to dispense of the reading.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

2. Alderman Jeff Herald made a motion, seconded by Alderman Dustin Stanton to accept the minutes of the Public Hearing and Special Called Meeting on September 29, 2017 and to dispense of the readings.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Chief Danny Holmes asked to swear in Police Officer Brian Maxwell. Mr. Wayne Nabors swore in Officer Brian Maxwell. Mr. Nabors spoke about what an honor it is to serve Putnam County. He thanked the Mayor for allowing them to use a part of City Hall to do the license tags.

5. Comments and Grievances from Citizens

Mayor Martin asked Mrs. Jeanie Lee to give her report from the Friends of the Depot. She spoke about the Gear Head Car Shows. They will be in town October 14th and at the park in November. She spoke about the upcoming Harvest Festival. The train is sold out with 550 people coming to Baxter. Mrs. Lee touched on the Baxter Chamber of Commerce meeting. She also talked about the Beautification Committee activities. She has contacted University of Knoxville and Tennessee Tech about playing in the Baxter Christmas Parade.

Mrs. June Lewis spoke about auctioning off a 175th anniversary knife. Bidders have until October 30th to bid.

Citizen Paul Chaffin addressed the Board about his property. He doesn't think he is located inside the City limits. He feels his property was put in the City Limits in error. Mayor Martin asked Mr. Chaffin how long he has been in the City limits. City Recorder Sharon Carlile explained the property map from 1977 had his property in City limits.

Mrs. June Lewis wanted everyone know that we had visitors from the UK at the Visitor's Center today.

6. Communications From Mayor John Martin

Mayor Martin spoke about the park and Parks and Recreations sewing winter seeds. He also talked about the Titan Project still being in process.

7. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Alderman Jeff Herald relayed that his dad said yesterday how good Baxter is looking. He complimented all the workers.

Superintendent John Ramsey talked about Travis Matthews returning to work

Mayor Martin asked for a motion to formally hire Chris Hooks for the Street Department. Alderman Dustin Stanton made the motion to hire the new Street Employee. Alderman Jeff Herald made a second to the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

City Engineer Tom Bennett spoke about The Elmore Town Road Bridge. He said the state might approve the Baxter City Employees doing the project. He said they had approved the pre-cast arch. All invoices will need to be paid out of pocket by the City. Mayor Martin explained to the board that there is only \$143,000.00 in the fund for repayment. He felt the City should get bids on the cost and ask Putnam County for more assistance.

Alderman Dustin Stanton made a motion to get bids for a capital outlay note for this project. Alderman Jeff Herald made a second to the motion.

Vote: Herald-yes; Phillips-yes; Stanton-yes; Allison-yes. All yes. Motion carried.

Mr. Bennett also discussed the City of Baxter getting declined for the CDBG Grant. He suggested that the Board get bids for the Smoke testing to be paid for by the City. The board asked Mr. Bennett to get bids for the smoke testing.

Mr. Martin asked about the USDA Rural Development Grant we have applied for recently. This Grant is still in process. There hasn't been a decision made yet.

A. Bills for Approval

Alderman Willie Allison made a motion to pay the bills. Alderman Jeff Herald seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

B. Purchase Orders

A motion to approve all purchase orders was made by Alderman Dustin Stanton and seconded by Alderman Jeff Herald .

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

C. Leak Adjustment Approvals

Alderman Jeff Herald made a motion, seconded by Alderman Greg Phillips to approve the leak adjustments.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Old Business:

A. Resolution 2017-6 “A Resolution Declaring Surplus Property and Authorizing A Public Auction On Gov.Deals”—Old Fire Truck

Alderman Willie Allison made a motion with a second by Alderman Greg Phillips to approve Resolution 2017-6.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

New Business:

A. Resolution 2017-7 “A Resolution Declaring Surplus Property and Authorizing A Public Auction on Gov.Deals”—Police Department Dozer

Alderman Dustin Stanton made a motion to pass Resolution 2017-7 to declare the Police Department Dozer Surplus and sell it on Gov.deals. Alderman Greg Phillips seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

B. Drug Screens

Mayor Martin expressed the cost of pre-employment drug screens. Currently the City has to pay for the pre-employment drug screens and if the applicant fails the City has lost this money.

Alderman Willie Allison made a motion and Alderman Jeff Herald seconded the motion to approve passing an ordinance to have applicants pay for their drug screening. If they pass the screens then the City will reimburse the cost to them.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

C. Ordinance 2017-4 “An Ordinance Amending the Annual Operating Budget of the General and Special Revenue Funds Of Baxter, Tennessee For Fiscal Year 2017-18

Alderman Greg Phillips made a motion to pass the first reading of Ordinance 2017-4. Alderman Willie Allison seconded the motion.

Vote: Herald-yes; Allison-yes; Stanton-yes; Phillips-yes. Motion carried.

D. Approve new street lights:

- 1. 219 7th Ave S (Stephanie Denson)**
- 2. 119 Chestnut St (Shirley Maynard)**
- 3. 1110 Main St (Joel Herron)**
- 4. 855/ 955 First Ave (Speedway)**

Alderman Dustin Stanton made a motion to approve the new street lights at 219 7th Ave S, 119 Chestnut St, 1110 Main St, and 855/ 955 First Avenue. Alderman Greg Phillips made a second to the motion.

A motion was made by Alderman Dustin Stanton and seconded by Alderman Jeff Herald to approve purchasing insurance for the Harvest Festival from Fields Insurance.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Alderman Jeff Herald made a motion to adjourn the meeting. Alderman Dustin Stanton seconded the motion.

Vote: Allison-yes, Herald-yes, Stanton-yes, Phillips-yes. Motion Carried

Meeting Adjourned at 7:02 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor

