

**City of Baxter**  
**Regular Meeting Minutes**  
**City Hall**  
**January 13, 2022**  
**6:00 p.m.**

**Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance**

Chief Danny Holmes opened the meeting at 6:05 p.m. Chief Holmes also led the Invocation and Pledge of Allegiance.

**1. Call to Order**

Mayor John Martin called the meeting to order at 6:08p.m.

**2. Roll Call**

City Recorder Sharon Carlile called roll. Present were Councilman Willie Allison, Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald and Mayor John Martin.

**3. Approval of Minutes**

Approval of minutes from Regular Meeting on December 2, 2021. A motion was made by Councilman Willie Allison and seconded by Councilman Greg Phillips to approve the minutes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**4. Communications From Mayor John Martin**

Mayor Martin spoke about the progress of the projects in Baxter. Taco Bell is being framed now. Fiesta Cancun hopes to begin when the weather breaks.

**5. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers**

Water Superintendent John Ramsey reported on the camera work being done on the sewer infrastructure for the CDBG grant. Street Supervisor Travis Clark discussed the need for flippers on the back of the old garbage truck for use when the new truck is down. He also thanked the City of Algood for all of their help during the sanitation truck being out of commission.

City Engineer Tom Bennett discussed the CDBG camera work also. The original 32,000 feet should be completed next week. EDA is ready to be bid. The wastewater treatment plant project is about fifty percent complete. Councilman Willie Allison asked Travis Clark if he needed the bucket for the Street's backhoe immediately.

Councilman Willie Allison made a motion to allow Street Supervisor Travis Clark to order the bucket for the backhoe. Councilman Dustin Stanton seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

City Attorney Shawn Fry talked about the easements being finished for the Baxter Junction Sewer project. Mr. Fry would like to schedule a work session in January to discuss all upcoming projects.

Building Inspector Bob Lane relayed to everyone that fifty houses are under construction. Portobello is planning on digging footers in January. Baxter Flats is roughing in the last three townhomes.

City Engineer Tom Bennett discussed submitting a request for \$1,000,000 from ARC for sewer rehab. The project for the CDBG is waiting on the contractor to begin.

### **A. Bills for Approval**

Councilman Dustin Stanton made a motion to approve the Bills for Approval. Councilman Jeff Herald seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

### **B. Purchase Orders**

Motion made by Councilman Jeff Herald to approve added Purchase Orders. Councilman Greg Phillips made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

### **Old Business:**

#### **A. Ordinance 2021-3- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 12, Building, Utility, Etc., Codes Chapter 1, Building Code, Section 12-102 Modifications, (4) Fees And Section 12-104 Violations And Penalty”- 2nd Reading**

The second reading of Ordinance 2021-3 was approved with a motion by Councilman Willie Allison and a second by Councilman Dustin Stanton.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

### **New Business:**

#### **A. Debt Report- Capital Outlay TDOT Right of Way**

Mayor read the debt report for a capital outlay of \$232,088.00 with an interest rate of 2.65 percent.

#### **B. Resolution 2021-15 “A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute Change Order Number**

**One (1) With John T. Hall Construction Company For The Baxter 2020 CDBG Sewer System Improvements Project”**

Resolution 2021-15 was passed by a motion made by Councilman Dustin Stanton. Councilman Greg Phillips made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**C. Resolution 2021-16 “A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute Task Order 2022-002 With Bennett Associates, Inc. For The Baxter I-40 Interchange Sewer System Force Main Preliminary Design And Opinion Of Probable Construction Cost”**

Councilman Jeff Herald made a motion to approve Resolution 2021-16. Councilman Willie Allison made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**D. Resolution 2021-17 “A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute Task Order 2022-003 With Bennett Associates, Inc. For The Baxter Wastewater Treatment Plant Improvements – Phase 2 Project”**

A motion to approve Resolution 2021-17 was made by Councilman Greg Phillips and seconded by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**E. Resolution 2021-18-“A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute Change Order Number One (1) With G. Meeks Construction For The Ward Mill Road Low Pressure Sewer Project”**

Councilman Dustin Stanton made a to approve Resolution 2021-18 and Councilman Greg Phillips seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**F. Resolution 2021-19- “A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute A General Services Agreement With Bennett Associates, Inc. For Engineering Services For Various City Projects”**

A motion was made by Councilman Willie Allison with a second by Councilman Greg Phillips to approve Resolution 2021-19 authorizing Mayor Martin to execute a general services agreement.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**G. Resolution 2021-20- “A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute Task Order 2022-001 With Bennett Associates, Inc. For The Baxter Interceptor Capacity Analysis”**

A motion to approve resolution 2021-20 was made by Councilman Jeff Herald and seconded by Councilman Greg Phillips.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**H. Payoff the Visitor’s Center**

A motion to payoff the Visitor’s Center was made by Councilman Dustin Stanton and seconded by Councilman Willie Allison.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

A citizen asked about a grocery store across from the Dollar General. And also wondered about the infrastructure being installed on Ward Mill Road. Mayor Martin commented there has not been concrete plans made for a grocery store and the infrastructure is to install a low-pressure sewer line to Anatolia and Fixture World.

Councilman Dustin Stanton made a motion to adjourn. Councilman Jeff Herald seconded the motion.

Vote: Stanton- yes; Phillips- yes; Allison-yes; Herald-yes. Motion Carried

Meeting Adjourned at 6:28 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor