

**City of Baxter**  
**Regular Meeting Minutes**  
**City Hall**  
**March 3, 2022**  
**6:00 p.m.**

**Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance**

Chief Danny Holmes opened the meeting at 6:02 p.m. Chief Holmes also led the Invocation and Pledge of Allegiance.

**1. Call to Order**

Mayor John Martin called the meeting to order at 6:07 p.m.

**2. Roll Call**

City Recorder Sharon Carlile called roll. Present were Councilman Willie Allison, Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald and Mayor John Martin.

**3. Approval of Minutes**

Approval of minutes from Regular Meeting on February 3, 2022. A motion was made by Councilman Willie Allison and seconded by Councilman Greg Phillips to approve the minutes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

**4. Communications From Mayor John Martin**

Mayor Martin spoke all the projects being built in Baxter. Taco Bell is still under construction. The 80 homes in the development across from the Dollar General Store is almost complete. Planning board approved a preliminary plat for a development by Interstate 40.

**5. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers**

Street Supervisor Travis Clark discussed the latest bid on the Street Department Equipment bid that he had received. It came in just under \$45,000.00.

Water Superintendent John Ramsey discussed the camera work being done on the sewer system with the CDBG funds.

Chief Matt White discussed the activities in the fire department.

City Attorney Shawn Fry communicated everything is quiet on the legal front.

Building Inspector Bob Lane discussed the progress of the construction of Portobello.

City Engineer Tom Bennett updated the board on the Portobello project.

Councilman Greg Phillips had a complaint on the trash on the ground at Love's.

Councilman Jeff Herald discussed someone trying to

#### **A. Bills for Approval**

Councilman Jeff Herald made a motion to approve the Bills for Approval. Councilman Dustin Stanton seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

#### **B. Purchase Orders**

Motion made by Councilman Dustin Stanton to approve all Purchase Orders. Councilman Willie Allison made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

#### **Old Business:**

No old business

#### **New Business:**

#### **A. Resolution 2021-23- "A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute Change Order Number Two (2)-Final With G. Meeks Construction For The Ward Mill Road Low Pressure Sewer Project"**

A motion to approve resolution 2021-23 was made by Councilman Willie Allison and seconded by Councilman Dustin Stanton.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

#### **B. Resolution 2021-24- "A Resolution To Support Restoring The Historic Revenue Sharing Relationship Between The State Of Tennessee And Its Local Governments And To Return The Local Share Of The Single Article Cap To Local Governments"**

A motion to approve Resolution 2021-24 was made by Councilman Willie Allison and seconded by Councilman Dustin Stanton.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

### **C. Valley Point Pump Station**

Water Superintendent John Ramsey discussed the lift station at Valley Point. It will be too small when all the developments are done. He asked for a motion for Tom Bennett to start a design phase on this pump station.

Councilman Dustin Stanton made a motion to approve Mr. Bennett beginning the design phase on the Valley Point Pump Station. Councilman Jeff Herald made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

### **D. Ordinance 2021-14- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 4 Municipal Personnel Chapter 3, Personnel Regulations, Adding Section 4-313 Timekeeping Procedures”**

A motion was made by Councilman Jeff Herald with a second by Councilman Dustin Stanton to approve the first reading of Ordinance 2021-14 amending the Municipal Personnel Chapter 3 1 of the City of Baxter Municipal Codes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

Councilman Willie Allison made a motion to rescind the motion from the previous meeting requiring citizens to be on the agenda to speak. Councilman Jeff Herald seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

Councilman Dustin Stanton made a motion to adjourn. Councilman Willie Allison seconded the motion.

Vote: Stanton- yes; Phillips- yes; Allison-yes. Motion Carried

Meeting Adjourned at 6:40 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor

