

City of Baxter
Regular Meeting Minutes
City Hall
April 11, 2022
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes opened the meeting at 6:05 p.m. Chief Holmes also led the Invocation and Pledge of Allegiance.

1. Call to Order

Mayor John Martin was absent. Councilman Dustin Stanton lead the meeting. He called the meeting to order at 6:07 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Councilman Willie Allison, Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald. Mayor John Martin was absent.

3. Approval of Minutes

Approval of minutes from Regular Meeting on March 3, 2022. A motion was made by Councilman Willie Allison and seconded by Councilman Greg Phillips to approve the minutes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

4. Communications From Mayor John Martin

Mayor Martin was absent.

5. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Fire Chief Matt White presented Tory Womack and Zach Womack with firefighter awards. He thanked both for all they do for the department.

Councilman Willie Allison asked about full-time fire being a possibility. Councilman Jeff Herald passed out a PowerPoint to all the board members. It details the need and cost to have a full-time fire department in Baxter.

A. Bills for Approval

Councilman Jeff Herald made a motion to approve the Bills for Approval. Councilman Willie Allison seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Purchase Orders

Motion made by Councilman Willie Allison to approve all Purchase Orders. Councilman Jeff Herald made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

Old Business:

A. Ordinance 2021-14- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 4 Municipal Personnel Chapter 3, Personnel Regulations, Adding Section 4-313 Timekeeping Procedures”- 2nd Reading

Councilman Jeff Herald made a motion to approve Ordinance 2021-14. Councilman Greg Phillips made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

New Business:

A. Ordinance 2021-15- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 18, Water And Sewers, Chapter 1, Water And Sewer Service, Section 18-103 Application And Contract For Service”- 1st Reading

A motion to approve resolution 2021-15 was made by Councilman Jeff Herald and seconded by Councilman Willie Allison.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Amending City Policies Adding Vehicle Take Home Policy

A motion to amend the city policies to add a vehicle take home policy was made by Councilman Willie Allison. Councilman Jeff Herald made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

C. Resolution 2021-26- “Resolution Declaring Surplus Property And Authorizing A Public Auction On Gov.Deals”

Resolution 2021-25 was approved with a motion by Councilman Jeff Herald and seconded by Councilman Greg Phillips.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

D. Appoint Public Works Director

Councilman Jeff Herald made a motion to approve combining the combining of the street department with the water and sewer departments and creating one a public works department. And to appoint John Ramsey as the Public Works Director. Councilman Greg Phillips made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

E. Ordinance 2021-16- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 18, Water And Sewers, Chapter 1, Water And Sewer Service, 18-105 Connection Charges, 18-109 Meter Tests, and 18-126 Water And Sewer Service Charges”- 1st Reading

A motion was made by Councilman Willie Allison with a second by Councilman Jeff Herald to table Ordinance 2021-16 and hold a work session to decide on the fees.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

F. Increase Building Cost Purchase Order

Councilman Jeff Herald made a motion to increase the street department equipment sheds purchase to ad bays for water and sewer equipment also. Councilman Willie Allison made a second to the motion.

9. Comments and Grievances from Citizens

Citizen Noah Hendrix addressed the board with codes issues. The council listened to all the complaints and referred Mr. Hendrix to Codes Enforcer Bob Lane.

Councilman Willie Allison made a motion to adjourn. Councilman Greg Phillips seconded the motion.

Vote: Stanton- yes; Phillips- yes; Allison-yes. Motion Carried

Meeting Adjourned at 7:25 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor

