

City of Baxter
Regular Meeting Minutes
City Hall
October 6, 2022
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes 5:58 p.m. Chief Holmes also led the Invocation and Pledge of Allegiance.

1. Call to Order

Mayor Martin called the meeting to order at 6:00 pm.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Councilman Willie Allison, Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald and Mayor John Martin

3. Approval of Minutes

Approval of minutes from Regular Meeting on September 1, 2022. A motion was made by Councilman Willie Allison and seconded by Councilman Dustin Stanton to approve the minutes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

4. Communications From Mayor John Martin

Mrs. Jeanie Lee discussed the activities of the beautification committee and the Friends of the Depot. The Harvest Festival had about 80 vendors set up and was a huge success. This will be the third year for the Halloween celebration in town. Anyone interested should contact Chelsey Stanton. Seasonal decorations have been done and the benches and light post have been done in the park. The Christmas parade will be December 2nd.

Chief Danny Holmes discussed the resignation of Richard Bullard and the filling of his position. Officer Allen Cool has taken the position. Chief Holmes asked for everyone to welcome him to the force.

Mayor Martin communicated the expected completion date of the new intersection at highway 56 and highway 70. Taco Bell is very close to completion. Work is ongoing on Fast Lane to improve it. The subdivision on Main St has started.

5. Reports From Committees, Members of the Board of Mayor and Aldermen, and Other Officers

Police Chief Danny Holmes promoted Officer Maxwell to Lieutenant Investigator.

Councilman Willie Allison and Councilman Dustin Stanton want the speed limit lowered on Hwy 56 and Hwy 70 intersection area.

Codes Inspector Bob Lane conveyed to the board that all houses except one have been sold at the Crossroads Subdivision. He also reported that Portobello America is 85% completed and under roof.

A. Bills for Approval

Councilman Dustin Stanton made a motion to approve the Bills for Approval. Councilman Jeff Herald seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Purchase Orders

The purchase orders were approved with a motion by Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

Old Business: 2nd Reading: No old business.

8. New Business- 1st Reading:

A. Resolution No. 2022-8- “A Resolution To Annex Certain Territory And To Incorporate Same Within The Corporate Boundaries Of The Town Of Baxter, Tennessee”

Resolution 2022-8 annexing property located on Coon Hunt Road, was passed by a motion made by Councilman Willie Allison and seconded by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Resolution 2022-9- “A Resolution Adopting A Plan Of Service For The Annexation Of Approximately 2.72 Acres Of Property, Owned By Kay Mctasney And Sue Neal Located At The Corporate Boundary Of The City Of Baxter, Tennessee”

Councilman Jeff Herald made a motion to approve Resolution 2022-9. Councilman Dustin Stanton seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

C. Resolution 2022-10- “A Resolution To Annex Certain Territory And To Incorporate Same Within The Corporate Boundaries Of The Town Of Baxter, Tennessee”

Resolution 2022-10, annexing property located at on Coon Hunt Road, was approved with a motion by Councilman Greg Phillips. A second was made by Councilman Willie Allison.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

D. Resolution 2022-12- “A Resolution Adopting A Plan Of Service For The Annexation Of Approximately 32.6 Acres Of Property, Owned By Conex LLC Located At The Corporate Boundary Of The City Of Baxter, Tennessee”

Councilman Jeff Herald made a motion to approve the first reading of Resolution 2022-12. Councilman Willie Allison made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

E. Ordinance 2022-5- “Ordinance Of The Governing Body Of Baxter, Tennessee Deleting Ordinance 2022-4 And Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation And Sick Leave, Section 4-203 Sick Leave”

Councilman Willie Allison made a motion to approve the first reading of Ordinance 2022-5. Councilman Dustin Stanton made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

F. Ordinance 2022-6- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation And Sick Leave, Section 4-202 Vacation Leave”

The first reading of Ordinance 2022-6 was approved with a motion by Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

G. Ordinance 2022-7- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Municipal Codes, Title 4 Municipal Personnel, Chapter 2, Vacation And Sick Leave, Section 4-209 Christmas Pay.”

Councilman Willie Allison made a motion to approve the first reading of Ordinance 2022-7. Councilman Dustin Stanton seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

H. Resolution 2022-11- “A Resolution To Apply To The Department Of Environment And Conservation (Tdec) Program’s American Rescue Plan (Arp) Funds”

Resolution 2022-11 was approved with a motion by Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

I. Resolution 2022-13- “A Resolution To Apply To The Department Of Environment And Conservation (Tdec) Program’s American Rescue Plan (Arp) Funds”

Councilman Jeff Herald made a motion to approve Resolution 2022-13. Councilman Greg Phillips made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

J. Resolution 2022-14- “A Resolution Adopting The Putnam County Multi- Jurisdictional Hazard Mitigation Plan Update”

Resolution 2022-14, adopting the updated Putnam County Multi-Jurisdictional Hazard Mitigation Plan, was approved with a motion by Councilman Jeff Herald and a second by Councilman Dustin Stanton.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

K. Resolution 2022-15- “A Resolution Authorizing The Town/City Of Baxter To Participate In The Pool’s Property Conservation Matching Grant Program”

Councilman Dustin Stanton made a motion to approve Resolution 2022-15, approving the city’s participation in the PEP Property Conservation Grant Program. A second was made by Councilman Willie Allison.

9. Comments and Grievances from Citizens

Citizen Kim Phann asked who is responsible for adding sidewalks on Hwy 70 to the Middle and Upperman Schools. After much discussion, she was referred to the Board of Education.

Councilman Dustin Stanton made a motion to adjourn. Councilman Willie Allison seconded the motion.

Vote: Stanton- yes; Phillips- yes; Allison-yes; Herald- yes. Motion Carried

Meeting Adjourned at 6:49 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor