

**REPORT OF MEETING  
BAXTER MUNICIPAL PLANNING COMMISSION  
FEBRUARY 3, 2022**

**MEMBERS PRESENT**

Jeff Herald  
Robert Vinson  
Danny Holmes  
John Martin, Mayor  
Greg Phillips  
Richard Waller  
Peggy Frazier Dyer

**STAFF PRESENT**

Tommy Lee, UCDD

**OTHERS PRESENT**

Bob Lane, Codes Enforcement Officer  
Megan Reagan, Herald Citizen  
Tom Bennett, City Engineer

**MEMBERS ABSENT**

None

**ITEM 1: CALL TO ORDER**

Upon determining a quorum was present, the Baxter Municipal Planning Commission (PC) meeting was called to order by Chairman Richard Waller on Thursday February 3, 2022 at 5:00 P. M. at the Baxter City Hall.

**ITEM 2: APPROVAL OF JANUARY 6, 2022 MINUTES**

After the meeting was called to order, Chairman Waller asked for approval of the minutes from the January 6, 2022 meeting. Staff Planner stated that the minutes were not ready for review but they would be presented at the March 3, 2022 PC meeting.

**ITEM 3: CONSIDERATION OF ZONING AMENDMENT REGARDING STREET LIGHT INSTALLATION**

Mayor John Martin and Codes Enforcement Officer Bob Lane addressed the PC regarding street light installation for new residential developments. Both expressed concern about the current zoning ordinance not addressing street light installation. Mayor Martin stated the concern is that many new homes could be without street lights if it is not a requirement of the zoning ordinance. It was the consensus of the PC that the aforementioned issue should be addressed. After discussion, Staff Planner stated that he would present a formal zoning ordinance amendment at the next PC meeting which would state: *Whenever new street construction is required as a result of a proposed new development, a study must be conducted to determine the proper number of street lights to be installed. All costs associated with said study, as well as all costs associated with the street light installation shall be assumed by the developer.*

With no other business to discuss, Robert Vinson made a motion to adjourn. Danny Holmes seconded and the motion passed with a vote of all ayes. The next meeting of the Baxter Municipal Planning Commission will be held on March 3, 2022.

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