

City of Baxter
Regular Meeting Minutes
City Hall, Facebook Live
February 11, 2021
6:00 p.m.

Opening of Meeting, Oath of Office, Invocation, Pledge of Allegiance

Chief Danny Holmes opened the meeting at 6:01 p.m.

1. Call to Order

Mayor John Martin called the meeting to order at 6:02 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were Councilman Jeff Herald, Councilman Greg Phillips, Councilman Dustin Stanton, Councilman Willie Allison and Mayor John Martin.

3. Vote To Hold Meetings Electronically

Councilman Greg Phillips made a motion to hold the meeting via electronic means. Councilman Willie Allison made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

4. Approval of minutes from Regular Meeting on January 21, 2021.

Approval of minutes from Regular Meeting on January 21, 2021 and dispense of the reading. A motion was made by Councilman Jeff Herald and seconded by Councilman Willie Allison to approve the minutes.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

5. Communications from Mayor John Martin

Mayor John Martin talked about the growth and progress in Baxter. The City's Reflection Park, memorializing the children who lost their lives in March 2020, will be unveiled on March 3rd, 2021. The city has met with Blue Cross about the Healthy Place Grant. It will be a beautiful addition to the city park. It should begin by April 26th, 2021. Mr. Martin thanked all of the council and the department heads and the city attorney, codes enforcer, and city engineer for all of their hard work and teamwork for the City of Baxter.

6. Reports from Committees, Members of the Board of Mayor and Aldermen, and other Officers

City Engineer Tom Bennett had nothing new to report. Mayor Martin asked about the CDBG grant. Mr. Bennett communicated it should be ready to start soon.

Mayor Martin discussed the plans from TDOT on the road to Portobello. It is neat.

Street Supervisor Travis Clark presented wood bids for sheds at the street building. This will be included in the budget for fiscal year 2021-2022. He asked to get a plow for snow. The company can attach it to his truck next week. John Ramsey asked to get bids for audio equipment for the drive thru at the water department.

Councilman Willie Allison made a motion to go ahead and get bids on the audio equipment. Councilman Dustin Stanton made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

Codes Enforcer Bob Lane updated the board on new houses in Baxter. The development at the intersection of 56 and 70 has infrastructure going in the ground.

Councilman Willie Allison wanted to brag on Officer Maxwell for driving down every road to pack the snow down and check for bad spots.

A. Bills for Approval

Councilman Willie Allison made a motion to approve the Bills for Approval. Councilman Jeff Herald seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Purchase Orders: Street-(1)

A motion was made by Councilman Jeff Herald to approve the Street Purchase Order for a snow plow. Councilman Dustin Stanton made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

C. Leak Adjustments – Kristy Herr- \$261.56; Bobbi Hadden- \$245.23; James West- \$87.08; Eddie Davis- \$46.34; Marylene Starnes- \$656.65; Pearl Taylor- \$81.08; Glen Robinson- \$56.52; Sheldon Maynard- \$562.98; Chestnut MD Baptist Church- \$146.02

A motion to approve all leak adjustments was made by Councilman Dustin Stanton and seconded by Councilman Greg Phillips

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

7. Old Business:

A. Ordinance 2020-9- “Ordinance To Establish An Updated Occupational Safety And Health Program Plan, Devise Rules And Regulations, And To Provide For A Safety Director And The Implementation Of Such Program Plan”-2nd Reading

A motion to approve Ordinance 2020-9 updating the City of Baxter Occupational Safety and Health Program Plan was made by Councilman Willie Allison. A second was made by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

B. Ordinance 2020 –12- “An Ordinance Repealing Sections Of Title 7, Fire Protection And Fire Works, Chapter 2, Fire Code, Section 7-201, Fire Code Adopted Of The Municipal Code Of Baxter, Tennessee And Adopting The 2018 Fire Code And Appendixes”- 2nd Reading

The second reading of Ordinance 2020-12 adopting the 2018 Fire Code with an amendment deleting the word Appendixes was made by Councilman Dustin Stanton and seconded by Councilman Willie Allison.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

C. Ordinance 2020 -10- “An Ordinance Repealing Sections Of Title 12, Building, Utility, Etc. Codes Of The Municipal Code Of Baxter, Tennessee And Adopting The 2018 International Building Code And International Residential Code”- 2nd reading

Councilman Dustin Stanton made a motion to approve the second reading of Ordinance 2020-10 to adopt the 2018 International Building Code and International Residential Code and Appendixes. Councilman Jeff Herald made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

D. Ordinance 2020-11- “Ordinance Of The Governing Body Of Baxter, Tennessee Amending Title 12, Building, Utility, Etc., Codes Chapter 1, Building Code, Section 12-102 Modifications, (4) Fees”- 2nd reading

A motion to approve the second reading of Ordinance 2020-11 to amend the Municipal Code for Building fees was made by Councilman Jeff Herald and seconded by Councilman Greg Phillips.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

8. New Business:

A. Authorizing Mayor Signing Agreement for Double Springs

Councilman Dustin Stanton made a motion to approve Mayor John Martin signing the agreements for Double Springs. Councilman Jeff Herald made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

B. Ordinance 2020-14 “Ordinance Of The Governing Body Of Baxter, Tennessee Amending The Baxter Municipal Codes Title 4, Municipal Personnel, Chapter 2, Vacation And Sick Leave, Add Section 4-211, Work Status”- 1st Reading

The first reading of Ordinance 2020-14 was passed with a motion by Councilman Willie Allison and seconded by Councilman Greg Phillips .

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

C. Ordinance 2020-13 “Ordinance Of The Governing Body Of Baxter, Tennessee Amending The Baxter Municipal Codes By Adding Chapter 4 Inspection Fees To Title 12, Building, Utility, Etc., Section 12-401, Inspection Of Water Infrastructure, Section 12-402, Inspection Of Sewer Infrastructure, And Section 12-403, Inspection Of Roads In Subdivisions”-1st Reading

A motion to pass the first reading of Ordinance 2020-13 was made by Councilman Jeff Herald. Councilman Willie Allison made a second to the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

D. Resolution 2020-18 “Resolution Declaring Surplus Property And Authorizing A Public Auction On Gov.Deals”

Resolution 2020-18 to surplus the 1989 Chevrolet C7D Dump Truck and 1977 Chevrolet CCE, passed with a motion by Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried.

9. Comments and Grievances from Citizens

A citizen asked what the agreement with Double Springs is about. Mayor Martin communicated it will be an agreement to purchase water from Double Springs for a development in Baxter. Another comment from a citizen inquired about what the name of the park will be when it is finished. Mr. Martin said there will be four different parks in one..Blue Cross Healthy Place, Reflection Park, Baxter Seminary, Baxter City Park. Everything should be completed by summer. There were no further comments.

Councilman Dustin Stanton made a motion to adjourn the meeting at 6:25 pm. Councilman Jeff Herald seconded the motion.

Vote: Allison-Yes, Phillips- Yes, Stanton-Yes, Herald-Yes. Motion Carried

Respectfully submitted,

Sharon Carlile, City Recorder

John Martin, Mayor