

**City of Baxter**  
**Regular Meeting Minutes**  
**City Hall**  
**April 4, 2024 6:00 p.m.**

**Opening of Meeting, Invocation, Pledge of Allegiance**

Police Chief opened the meeting at 6:00 p.m. and led the Invocation and the Pledge of Allegiance.

**1. Call to Order**

Mayor John Martin called the meeting to order at 6:01 p.m.

**2. Roll Call**

City Recorder Sharon Carlile called roll. Present were Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald, and Mayor John Martin. Councilman Willie Allison was absent.

Citizen and Insurance agent Dana Fields presented Chief Danny Holmes with a plaque and money for his service to the citizens for thirteen years. Chief Holmes presented the crossing guard John Owen with an award of appreciation for the safety of the children of Baxter. He also presented Lieutenant Cris Austin with an award for twelve years of service.

**3. Approval of minutes from Regular Meeting and Beer Board Meeting on March 7, 2024**

A motion to approve the minutes and dispense with the reading was made by Councilman Greg Phillips and was seconded by Councilman Jeff Herald.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes. Motion Carried.

**4. Fire Chief Matt White Firefighter Awards**

Fire Chief Matt White moved this presentation to the next meeting.

**A. Bills for Approval**

Councilman Greg Phillips made a motion to approve the Bills for Approval. The motion was seconded by Councilman Dustin Stanton.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes. Motion Carried.

**6. Purchase Orders: WWTP (2); Water (1); Fire (2); General (1)**

Councilman Dustin Stanton made a motion to approve the three purchase orders. Councilman Jeff Herald made a second to the motion.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes. Motion Carried.

**7. Old Business - 2nd Reading**

**A. Ordinance 2023-9- “An Ordinance Amending The Annual Operating Budget Of The General And Special Revenue Funds Of Baxter, Tennessee For Fiscal Year 2023-2024”**

A motion was made by Councilman Jeff Herald to adopt the second reading of Ordinance 2023-9. The motion was seconded by Councilman Dustin Stanton.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes. Motion Carried.

**B. Ordinance 2023-10- “An Ordinance Amending The Annual Operating Budget Of The Water And Sewer Funds Of Baxter, Tennessee For Fiscal Year 2023-2024”**

Councilman Greg Phillips made a motion to approve the second reading of Ordinance 2023-10. Councilman Jeff Herald made a second to the motion.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes. Motion Carried.

**8. New Business – 1st Reading**

**A. Resolution 2023-9– “A Resolution To Apply To The Tennessee Department Of Economic And Community Development For Community Development Block Grant Funds”**

Resolution 2023-9 passed with a motion by Councilman Dustin Stanton and was seconded by Councilman Greg Phillips.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes. Motion Carried.

**B. An Agreement Between The Upper Cumberland Development District And Town Of Baxter, Tennessee Providing For Local Planning Advisory Services**

Councilman Jeff Herald made a motion to approve the agreement between the Upper Cumberland Development District and the Town of Baxter for local planning advisory services. Councilman Dustin Stanton made a second to the motion.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes. Motion Carried.

**9. Communications from Mayor John Martin**

Mayor John Martin turned this section over to Bob Lane. Bob discussed the development of townhomes and homes being developed in Baxter. Lots of buildings are being renovated. Lynn McHenry’s arcade/ simulator is in process.

**10. Reports from Committees, Members of the Board of Mayor and Councilmen and other Officers**

The Fire Chief, Public Works Director, and City Attorney did not have anything to report. Councilman Greg Phillips said everything is good and to shop local. Councilman Jeff Herald relayed he has had a lot of compliments on the new dollar store. Mayor Martin wanted everyone to know he is proud to be the City of Baxter Mayor. Jeanie Lee gave the beautification committee report. Police Chief Danny Holmes, Lieutenant Cris Austin, and Crossing Guard John Owen resigned their positions with the City of Baxter. Chief Holmes asked the Council not to micromanage the next chief. And cited one of his reasons for resigning due to feeling unneeded anymore.

**11. Comments and Grievances from Citizens**

Richard Waller asked Danny Holmes to stay on the planning commission. Several citizens expressed gratitude and appreciation for all three men for their service to the City of Baxter. They were also saddened to hear it.

**Adjournment**

Councilman Dustin Stanton made a motion to adjourn. Councilman Jeff Herald seconded the motion.

Vote: Phillips – Yes, Stanton - Yes; Herald- Yes. Motion Carried.

Meeting Adjourned at 7:00 p.m.

Respectfully submitted,

*Sharon Carlile*

Sharon Carlile, City Recorder

*John Martin*

John Martin, Mayor