

**City of Baxter**  
**Regular Meeting Minutes**  
**City Hall**  
**June 6, 2024 6:00 p.m.**

**Opening of Meeting, Invocation, Pledge of Allegiance**

Fire Chief Matt White opened the meeting at 6:01 p.m. and led the Invocation and the Pledge of Allegiance.

**1. Call to Order**

Mayor John Martin called the meeting to order at 6:02 p.m.

**2. Roll Call**

City Recorder Sharon Carlile called roll. Present were Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald, Councilman Willie Allison and Mayor John Martin.

**3. Approval of minutes from Regular Meeting on May 9th, Public Hearings and Special Called Meeting on May 29th.**

Councilman Willie Allison made a motion to approve the minutes and dispense of the reading. Councilman Dustin Stanton made a second to the motion.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes, Allison-Yes. Motion Carried.

**4. Bills for Approval**

A motion to approve the bills was made by Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes, Allison-Yes. Motion Carried

**5. Purchase Orders: Sewer (1); Street (2)**

Three purchase orders were approved with a motion by Councilman Jeff Herald. Councilman Greg Phillips seconded the motion.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes, Allison-Yes. Motion Carried

**6. Old Business- 2nd Reading:**

No old business to discuss.

**7. New Business- 1st Reading:**

**A. Blue Cross Blue Shield Contract**

The BCBS contract for fiscal year 2024-25 regarding employee health insurance and adding vision and dental for employes was approved with a motion by Councilman Dustin Stanton. Councilman Willie Allison seconded the motion.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes, Allison-Yes. Motion Carried

**B. Auditor Engagement Letter**

Councilman Jeff Herald made a motion to approve the auditor engagement letter hiring MG Group as the city's auditors for fiscal year 2024-25. A second to the motion was made by Councilman Greg Phillips.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison-Yes. Motion Carried

### **C. Resolution 2023-12-Broad Band Grant**

Resolution 2023-12 passed with a motion by Councilman Greg Phillips. Councilman Willie Allison seconded the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison-Yes. Motion Carried

### **D. Appointment of Police Chief**

The board decided to table the appointment of the Police Chief to next month citing they needed more time to process the applicants' information.

### **8. Communications from Mayor John Martin**

Mayor Martin announced the opening of Freedom House Coffee and said it was doing well. He also commented the golf simulator on 4<sup>th</sup> Ave is almost complete and that the steering committee for the Downtown program has met and is getting started.

### **9. Reports from Committees, Members of the Board of Mayor and Councilman, and other Officers**

Building Inspector Bob Lane discussed the completion of the apartments on Olan Maxwell and several new homes being built. He also mentioned a new Dentist locating on Main St. City Engineer Tom Bennett discussed the sewer rehab beginning later this year. This will be a ten- or fifteen-month project. Councilman Willie Allison thanked all of the employees, Councilman Greg Phillips thanked the police for all of their hard work on Wheeler St., and Councilman Dustin Stanton complimented Public Works, Fire and Police for their hard work on the city Summer Fest. Councilman Jeff Herald discussed the new mower purchased for the Street Department and how proud he was of the growth and the equipment. Mayor also complimented the Police Department and discussed the police presence being observed by the citizens.

### **10. Comments and Grievances from Citizens**

Citizen Peggy Huddleston thanked and complimented the board and Mayor. A citizen asked about the owner of the property across from the Dollar General needing to mow the grass. Codes Inspector Bob Lane said he will make sure it gets taken care of soon. Mr. Lane also asked everyone to honor Veterans since it is the anniversary of D-Day.

### **Adjournment**

Councilman Dustin Stanton made a motion to adjourn. Councilman Willie Allison seconded the motion.

Vote: Phillips – Yes, Stanton - Yes; Herald- Yes, Allison-Yes. Motion Carried.

Meeting Adjourned at 6:23 p.m.

Respectfully submitted,



Sharon Carlile, City Recorder



John Martin, Mayor