

**City of Baxter**  
**Regular Meeting Minutes**  
**City Hall**  
**January 2, 2025 6:00 p.m.**

**Opening of Meeting, Invocation, Pledge of Allegiance**

Fire Chief Matt White opened the meeting at 6:04 p.m.

Chaplain Charlie Wills led the Invocation and Fire Chief Matt White led the Pledge of Allegiance.

**1. Call to Order**

Mayor Danny Holmes called the meeting to order at 6:07 p.m.

**2. Roll Call**

City Recorder Sharon Carlile was absent due to a death in the family. Mayor Danny Holmes did roll call. Present were Councilman Dustin Stanton, Councilman Greg Phillips, and Councilman Jeff Herald. Councilman Willie Allison was also absent.

Fire Chief Matt White asked to honor some of the firefighters working hard for the city. He also bragged on Chaplain Charlie Wills. He has completed his fire training this year and provide counseling services for the employees and citizens. He awarded Engineer John Mullins the Firefighter of the Year award. He also awarded Elijah Doughty the Volunteer Firefighter of the year. Fire Chief White honored Captain Adam Brown who retired from the City of Baxter on December 31, 2025. Lieutenant Zachary Womack read a proclamation from the Tennessee Senate honoring Captain Brown. The employees will miss him dearly. The Chief also issued him a plaque and his helmet. Captain Brown communicated how much he enjoyed is time with the city. Mayor Holmes said you can't replace Captain Brown. He was here always and served the city with a lot of dedication.

**3. Approval of minutes from Regular Meeting on December 5<sup>th</sup>, 2024.**

Councilman Dustin Stanton made a motion with a second by Councilman Jeff Herald to approve the minutes and dispense of the reading.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes. Motion Carried.

**4. Bills for Approval**

A motion to approve the bills was made by Councilman Greg Phillips and seconded by Councilman Dustin Stanton.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes. Motion Carried

**5. Purchase Orders: Sewer (1)**

A purchase order for sewer was approved with a motion by Councilman Greg Phillips. Councilman Dustin Stanton seconded the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes. Motion Carried

**6. Old Business- 2nd Reading: None**

**7. New Business- 1st Reading: None**

## **8. Communications from Mayor Danny Holmes**

Mayor Danny Holmes recognized Public Works Director John Ramsey for his performance with the water system. He thanked Mr. Ramsey and his staff for their hard work. The score on the sanitary survey was 100. He also thanked City Recorder Sharon Carlile for her hard work and the audit. He appreciates all of the employees.

## **9. Reports from Committees, Members of the Board of Mayor and Councilman, and other Officers**

Building Inspector Bob Lane discussed the building and remodels going on currently in the city. He also talked about the Nelson Stewart property being cleaned up. Councilman Greg Phillips felt like everything is going well. Councilman Dustin Stanton thanked the Public Works Director. City Attorney Wade Blair updated everyone on the gambling machines. There will be a trial in April on the case in court now. Mayor Holmes communicated the City Engineer has let him know that the Rehab project at the Wastewater Treatment Plant is moving along.

## **11. Comments and Grievances from Citizens**

Citizen Richard Waller asked the board and Councilman Stanton what happened to the Christmas parade this year. Councilman Stanton responded it was extremely cold this year. Mayor Holmes relayed to Mr. Waller that the schools did not want to participate in the parade. He is outraged that the coach at the High School would not let his team participate in the parade. Mr. Waller also suggested that Kim Phann be asked to coordinate on the parade. The Mayor invited Mr. Waller to be on the parade committee next year. Councilman Phillips commented this was a controversial year. The City of Cookeville did not even have a parade.

## **Adjournment**

Councilman Dustin Stanton made a motion to adjourn. Councilman Greg Phillips seconded the motion.

Vote: Phillips – Yes, Stanton - Yes; Herald- Yes. Motion Carried.

Meeting Adjourned at 6:40 p.m.

Respectfully submitted,

  
Sharon Carlile, City Recorder

  
Danny Holmes, Mayor