

**City of Baxter**  
**Regular Meeting Minutes**  
**City Hall**  
**February 6, 2025 6:00 p.m.**

**Opening of Meeting, Invocation, Pledge of Allegiance**

Pastor Rick did the invocation.

Fire Chief Matt White opened the meeting at 6:06 p.m.

**1. Call to Order**

Mayor Danny Holmes called the meeting to order at 6:08 p.m.

**2. Al Reyes- Introduction New Police Officer**

**3. Roll Call**

City Recorder Sharon Carlile did roll call. Present were Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald, and Councilman Willie Allison.

**4. Approval of minutes from Regular and Beer Board Meeting on January 2, 2025.**

Councilman Willie Allison made a motion with a second by Councilman Dustin Stanton to approve the minutes and dispense of the reading.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried.

**5. Bills for Approval**

A motion to approve the bills was made by Councilman Jeff Herald and seconded by Councilman Greg Phillips.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison-Yes. Motion Carried

**6. Purchase Orders: Fire (1)**

A purchase order for fire was approved with a motion by Councilman Dustin Stanton. Councilman Greg Phillips seconded the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

**7. Old Business- 2nd Reading: None**

**8. New Business- 1st Reading:**

**A. Traffic Issues When I-40 is Backed Up**

Councilman Greg Phillips asked if the city can put up detour signs when I-40 is closed due to traffic incidents. After much discussion, Councilman Greg Phillips made a motion for Public Works Director John Ramsey to look into getting signs. Councilman Willie Allison made a second to the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

## **B. Resolution 2024-4- “Resolution Declaring Surplus Property And Authorizing A Public Auction On Gov.Deals”**

Resolution 2024-4 was approved with a motion by Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

## **C. Fee Schedules**

City Recorder Sharon Carlile communicated the fees are trying to be moved to a fee schedule out of the municipal codes. This would allow the city to change fees without changing the municipal codes every time. The fee schedule will be on the next agenda for approval.

## **D. Resolution 2024-5 – “A Resolution To Apply To The Tennessee Department Of Economic And Community Development For Community Development Block Grant Funds”**

Councilman Willie Allison made a motion to approve Resolution 2024-5 and Councilman Dustin Stanton made a second to the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

## **E. Turn Out Gear- Fire Chief Matt White**

Chief Matt White discussed a grant he is going to receive for purchase of turnout gear. Currently the turn out gear needs to be replaced every ten years. The city will probably have around a \$5,000.00 match to the grant.

Councilman Dustin Stanton made a motion to approve Fire Chief Matt to proceed with the purchase of turn out gear with the grant. Councilman Jeff Herald seconded the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

## **9. Communications from Mayor Danny Holmes**

Mayor Danny Holmes discussed the Love Birds Creamery coming on Broad St and the new restaurant Achilles. It has a meat and three for lunch. It is a good place to eat.

## **10. Reports from Committees, Members of the Board of Mayor and Councilman, and other Officers**

Public Works Director John Ramsey asked everyone to bear with the city and Portland Utilities doing sewer work. Portland will be doing some work at night. Fire Chief Matt White bragged on his employees. Building Inspector Bob Lane communicated to the board that no building permits had been issued. City Attorney Wade Blair said it's been a good year working with the City of Baxter. Councilman Willie Allison and Councilman Greg Phillips thanked all the employees. Councilman Jeff Herald spoke about the ladies working at the city. He asked all the citizens to be more respectful. Mayor Danny Holmes discussed how badly the water clerks are treated. Mr. Herald also thanked everyone. Councilman Dustin Stanton appreciates everyone too.

Police chief Al Reyes asked for a motion to add an item to the agenda.

Councilman Willie Allison made a motion to add to the agenda the disposal of weapons from the evidence room. Councilman Jeff Herald seconded the motion adding this item.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

A motion to trade the guns to a gun dealer was made by Councilman Willie Allison. Councilman Jeff Herald seconded the motion.

Vote: Phillips – Yes, Stanton – Yes, Herald – Yes, Allison- Yes. Motion Carried

### **11. Comments and Grievances from Citizens**

Citizen Patrick Britain has no complaints, except he is being charged sewer and lives in the county. City Recorder Sharon Carlile and Public Works Director John Ramsey said they will check in to it on the next day and get it fixed.

Citizen Paul Cotnoir asked what the need is in Baxter for police motorcycles. He is unsure how that fits into the growing town. Police Chief Al Reyes communicated an officer had asked to start this program. A lot of the gear is second hand and the department is going to try to make it work. He also feels the motorcycles will be a lot of help in the school zone. Mr. Cotnoir also asked if this is a trial program or permanent program. Mayor Holmes responded it is a trial program.

Susan Swatzenrover inquired if there will ever be a frequently asked question section on the website. Mayor Holmes discussed the meetings are online. City Recorder Sharon Carlile also talked about the city changing software and the possibility of a new website. Mayor Holmes also talked about the water, sewer, and refuse fees and if you break it down then the rates are not really higher than other utilities.

### **Adjournment**

Councilman Dustin Stanton made a motion to adjourn. Councilman Jeff Herald seconded the motion.

Vote: Phillips – Yes, Stanton - Yes; Herald- Yes, Allison- Yes. Motion Carried.

Meeting Adjourned at 6:34 p.m.

Respectfully submitted,



Sharon Carlile, City Recorder



Danny Holmes, Mayor