

## **MEMORANDUM**

TO:

Baxter Board of Zoning Appeals Members

FROM:

Tommy Lee, Staff Planner

DATE:

May 31, 2024

SUBJECT:

June 6, 2024 Board of Zoning Appeals Meeting

The Baxter Board of Zoning Appeals will hold a special called meeting on Thursday June 6, 2024 at 5 P.M. at Baxter City Hall. The agenda for the BZA meeting is as follows:

- 1. Call to order.
- 2. Approval of April 6, 2023 minutes.
- 3. Close meeting for public hearing to consider the following request:

Request for a fifteen (15) foot rear setback variance for property located at 554 4th Avenue South (Scavo Request).

- 4. Re-Open BZA meeting.
- 5. Consideration of request for a fifteen (15) foot rear setback variance for property located at 554 4th Avenue South (Scavo Request).
- 6. Election of Officers
- 7. Adjourn.

CTL

| Richard Waller-Chairman |               | Peggy Huddleston | _Danny Holmes-Secretary | _Robert Vinson |
|-------------------------|---------------|------------------|-------------------------|----------------|
| Jeff Herald             | Greg Phillips | John Martin-Mayo | r Bob Lane-Building Ins | nector         |