

MEMORANDUM

FROM: Tommy Lee, Staff Planner

DATE: September 25, 2024

SUBJECT: October 3, 2024 Planning Commission Meeting

The Baxter Municipal Planning Commission will hold its regularly scheduled meeting on Thursday October 3, 2024 at 5:00 pm in the Baxter City Hall. The agenda for the planning commission meeting is as follows:

- 1. Call to order.
- 2. Approval of September 5, 2024 minutes.
- 3. Consideration of preliminary subdivision plat for property located on Chestnut Street. (McCartney Division)
- 4. Consideration of final subdivision plat for property located on Dale Mires Lane and Gainesboro Highway (Schubert Division)
- 5. Other business as necessary.
- 6. Adjourn.

CTL

*See Agenda Review

Greg Phillips	_Peggy	Huddleston	_Danny Holmes	_Robert Vinson	_Jeff Herald	_Richard Waller_	
John Martin-Ma	yor	Bob Lane-Bui	lding Inspector	_			

Agenda Review

McCartney Division—Final

Luke McCartney submitted a final subdivision plat for the purpose of subdividing 4.80 acres into ten (10) proposed new lots for property located on Chestnut Street. The lots would range in size from 0.23 acres (10,051 square feet) to 0.64 acres and all of the proposed new lots are currently vacant. The proposed new lots are zoned R-1 (Low Density Residential) and are served by a proposed eight (8) inch water line, a proposed six (6) inch water line, a proposed fire hydrant, a proposed city street and would comply with all other requirements of both the zoning ordinance and the subdivision regulations.

Schubert Enterprises Division—Final

Schubert Enterprises submitted a final subdivision plat for the purpose of subdividing 7.37 acres into seventy-three (73) proposed new lots for property located on Dale Mires Lane and Gainesboro Highway. Fifty (50) lots will be for multi-family residential units with zero (0) lot lines and twenty-three (23) lots will be for single-family homes. The proposed lots would range in size from 0.06 acres (2,000 square feet) to 0.18 acres (8,072 square feet) and all of the proposed new lots are currently vacant. The proposed new lots would be served by a proposed six (6) inch water line, a proposed eight (8) sewer line, three (3) proposed fire hydrants and three (3) proposed city streets. The proposed new lots are currently zoned R-3 (Super High Density Residential) and would comply with all other requirements of the zoning ordinance and subdivision regulations. The plat was granted preliminary approval at the November 2, 2023 meeting.

REPORT OF MEETING BAXTER MUNICIPAL PLANNING COMMISSION SEPTEMBER 5, 2024

MEMBERS PRESENT

John Martin, Mayor Robert Vinson Richard Waller Greg Phillips Jeff Herald

MEMBERS ABSENT

Peggy Huddleston

STAFF PRESENT

Tommy Lee, UCDD Planner

OTHERS PRESENT

Bob Lane, Building Inspector Matt White, Fire Chief John Ramsey, Public Works Director See attached

ITEM 1: CALL TO ORDER

Upon determining a quorum was present, the Baxter Municipal Planning Commission (PC) meeting was called to order by Chairman Richard Waller on Thursday September 5, 2024 at 5:00 P. M. at the Baxter City Hall.

ITEM 2: APPROVAL OF AUGUST 7, 2024 MINUTES

After the meeting was called to order, Chairman Waller asked for approval of the minutes from the August 7, 2024 meeting. Jeff Herald made a motion to approve the minutes as presented and to dispense with the reading. Robert Vinson seconded and the motion passed with a vote of all ayes.

ITEM 3: CONSIDERATION OF PRELIMINARY SUBDIVISION PLAT FOR PROPERTY LOCATED ON CHESTNUT STREET (MCCARTNEY DIVISION)

At the August 7, 2024 meeting, Luke McCartney submitted a final subdivision plat for the purpose of subdividing 4.80 acres into fourteen (14) proposed new lots for property located on Chestnut Street. The lots would range in size from 0.19 acres (8,398 square feet) to 0.50 acres and all of the proposed new lots are currently vacant. The proposed new lots are zoned R-1 (Low Density Residential) but would have to be rezoned to R-3 (Super High Density Residential) to comply with the zoning ordinance. The proposed new lots are served by a proposed eight (8) inch water line, a proposed six (6) inch water line, a proposed fire hydrant, a proposed city street and would comply with all other requirements of both the zoning ordinance and the subdivision regulations. During discussion, it was determined that the width of the road and an additional fire hydrant would need to be added to the plat. Also, the width of the cul-de-sac would need to be amended. McCartney withdrew his plat from consideration. At the September 5, 2024 meeting, McCartney represented the preliminary plat for consideration. Staff Planner stated that the plat should not be considered until the rezoning is approved by the city council. After discussion, Robert Vinson made a motion to table the submitted plat. Jeff Herald seconded and the motion passed with a vote of all ayes.

ITEM 4: CONSIDERATION OF FINAL SITE PLAN FOR PROPERTY LOCATED ON BAXTER ROAD (SUITS SITE PLAN)

Donny Suits presented a final site plan for the purpose of establishing three (3) commercial structures located on Baxter Road. Suits stated that the structure would consist of 5,625 square feet, 5,625 square feet, and 3,500 square feet respectively and have ingress/egress from Baxter Road. Suits also stated that the structures would be available for lease for commercial uses. Neither Fire Chief Matt White nor Public Works Director John Ramsey had reviewed the submitted site plan but neither had an initial objection.

Building Inspector Bob Lane also did not have an objection to the approval of the submitted site plan. Staff Planner stated that the site plan complies with the zoning ordinance. After discussion, Jeff Herald made a motion to approve the submitted site plan pending a more thorough review from Chief White, Inspector Lane and Director Ramsey. Greg Phillips seconded and the motion passed with a vote of all ayes.

With no other business to discuss, Robert Vinson made a motion to adjourn. Jeff Herald seconded and the motion passed with a vote of all ayes. The next meeting of the Baxter Municipal Planning Commission will be held on October 3 2024.

CTL

BAXTER MUNICIPAL PLANNING COMMISSION BAXTER BOARD OF ZONING APPEALS SEPTEMBER 5, 2024 SIGN IN SHEET

PRINT	SIGN
Tohnul Grove	(bloth -
Timothe arche	Semell No
Lovie Dout	June Dia
Jeffery Method	Alice to M CHOO
Romer De Pew	(then I lev
Regina Grace	Plane, Cu
Dad Knuttt	Wickl
CAROLYN KNICK	Cade Freett
Chris McK MACY	Chap Mc Kinn
SUZAN SWARTZENT FOVER	Very Surth
Chasity Briant	Committee Parkent
Lanneth Briant	the War
Dawn Burns	Caun, Surve
SANDER Huddleston	Donkey Youl Or o olong
TATIOR DIVINIAL	79KWIII
Allie Wilson	allinon
Luke McCartney	2 bel MV
Boyler Parker	Ont. M
BorrenParker	Baylin Rocker
Lin McCullough Les Berns Matt White John Ramsey	fin Man
LEE BYRNS	Los Roman
Mat White	
John Ramsey	

CERTIFICATE OF OWNERSHIP AND DEDICATION

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING RESTRICTION LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, AND PARKS AS SHOWN TO THE PUBLIC OR PRIVATE USE NOTED. I (WE) FURTHER ACKNOWLEDGE THAT ANY CHANGE TO THIS SUBDIVISION CONSTITUTES A RESUBDIVISION AND

REQUIRES THE APPROVAL OF THE PLANNING COMMISSION.

CERTIFICATE OF ACCURACY AND PRECISION

I HEREBY CERTIFY THAT THE PLAN SHOWN AND DESCRIBED HEREON IS A TRUE AND CORRECT SURVEY TO THE LEVEL OF ACCURACY REQUIRED BY THE BAXTER PLANNING COMMISSION. I FURTHER CERTIFY THAT THE DEGREE OF PRECISION (LINEAR AND ANGULAR) MEETS THE STANDARDS REQUIRED OF AN URBAN AND SUBDIVISION AS ESTABLISHED BY THE TENNESSEE BOARD OF EXAMINERS FOR LAND SURVEYORS. I ALSO HEREBY CERTIFY THAT THE MONUMENTS AND PINS HAVE BEEN PLACED AS SHOWN HEREON, TO THE SPECIFICATIONS OF THE BAXTER PLANNING COMMISSION.

SURVEYOR

CERTIFICATE OF APPROVAL OF SEWAGE COLLECTION FACILITIES

I HEREBY CERTIFY THAT (1) PUBLIC SEWAGE COLLECTION FACILITIES ARE INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO TOWN OF BAXTER'S SPECIFICATIONS; OR (2) A FINANCIAL GUARANTEE ACCEPTABLE TO THE BAXTER PLANNING COMMISSION IN THE AMOUNT OF HAS BEEN POSTED TO ASSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS IN THE CASE OF DEFAULT.

SEWER DEPARTMENT / CITY ENGINEER

CERTIFICATE OF APPROVAL OF WATER LINES

I HEREBY CERTIFY THAT (1) WATER LINES AND FIRE HYDRANTS, IF NECESSARY, ARE INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO SPECIFICATIONS OF THE BAXTER PLANNING COMMISSION ___); OR (2) A FINANCIAL GUARANTEE ACCEPTABLE TO THE BAXTER PLANNING COMMISSION IN THE AMOUNT OF \$_____ HAS BEEN POSTED TO ASSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS IN THE CASE OF DEFAULT.

WATER DEPARTMENT / CITY ENGINEER

CERTIFICATE OF APPROVAL OF STREETS AND DRAINAGE SYSTEMS

I HEREBY CERTIFY THAT (1) STREETS, DRAINAGE SYSTEMS (EASEMENTS, CULVERTS, ETC.) AND OTHER IMPROVEMENTS (CURB, SIDEWALKS, ETC.) AS REQUIRED BY THE BAXTER PLANNING COMMISSION ARE INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO REQUIRED SPECIFICATIONS; OR (2) A FINANCIAL GUARANTEE ACCEPTABLE TO THE BAXTER PLANNING COMMISSION IN THE AMOUNT OF HAS BEEN POSTED TO ASSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS IN THE CASE OF DEFAULT.

BAXTER STREET DEPT. REP.

CERTIFICATE OF APPROVAL OF RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE BAXTER MUNICIPAL PLANNING COMMISSION WITH THE EXCEPTION OF SUCH VARIANCES, IF ANY, AS ARE NOTED IN THE OFFICIAL MINUTES OF THE BAXTER PLANNING COMMISSION, AND THAT SAID PLAT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF PUTNAM COUNTY, TENNESSEE.

> SECRETARY, BAXTER MUNICIPAL PLANNING COMMISSION

LEGEND

IRON REBAR (OLD) 1/2" IRON REBAR (NEW) IRON PIPE (OLD) \bigcirc NON-MONUMENTED POINT O^{MFP} METAL FENCE POST SEWER MANHOLE WATER VALVE FIRE HYDRANT TREE Ø UTILITY POLE — P — POWER LINE FENCE LINE —x— TELEPHONE LINE —w— WATER LINE SEWER LINE —-SA---MINIMUM BUILDING M.B.S.L. SETBACK LINE REGISTER'S OFFICE R.O.P.C., TN. PUTNAM COUNTY, TN CONCRETE AREA

ASPHALT SURFACE

GENERAL NOTES

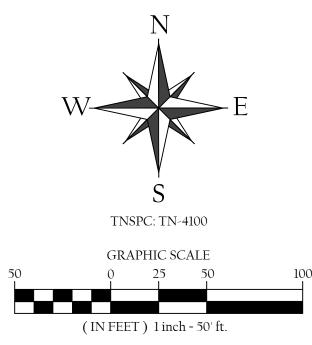
- 1. THE PURPOSE OF THIS PLAT IS TO CREATE FOURTEEN (14) RESIDENTIAL LOTS.
- 2. THIS SURVEY WAS DONE IN COMPLIANCE WITH CURRENT TENNESSEE MINIMUM STANDARDS OF PRACTICE.
- 3. FOR BOUNDARY AND/OR TOPOGRAPHIC ASPECTS OF THIS SURVEY, RTK GPS POSITIONAL DATA WAS OBSERVED BETWEEN JUNE 28, 2024 AND JULY 9, 2024 UTILIZING A 'TOPCON HIPER V' DUAL FREQUENCY RECEIVER. THE GRID COORDINATES OF THE FIXED STATION SHOWN WERE DERIVED USING THE CLOSEST RTCM 3.0 CORS STATION REFERENCED TO NAD 83 (2011) (EPOCH
- *POSITIONAL ACCURACY OF THE GPS VECTORS DOES NOT EXCEED: H 0.003', V 0.005'
- 4. THIS SURVEY IS SUBJECT TO ANY EASEMENTS, RIGHTS OF WAYS, RESTRICTIONS AND/OR EXCEPTIONS WHICH MAY AFFECT SAID PROPERTY.
- 5. THIS SURVEY WAS PREPARED FROM THE CURRENT DEED OF RECORD AND DOES NOT REPRESENT A TITLE SEARCH OR A GUARANTEE OF TITLE AND IS SUBJECT TO ANY STATE OF FACTS A CURRENT TITLE SEARCH WILL REVEAL.
- 6. THIS PLAT DOES NOT PURPORT TO ADDRESS THE EXISTENCE, DETECTION OR DELINEATION OF ANY ENVIRONMENTAL PROBLEMS LOCATED WITHIN THE PERIMETER OF THE PROPERTY SHOWN HEREIN.
- 7. LOCATIONS OF UTILITIES ARE APPROXIMATE. CONTACT THE APPROPRIATE UTILITY FOR LOCATION OF UNDERGROUND SERVICES.
- 8. ACCORDING TO FEMA FLOOD RATE INSURANCE MAP 47141C0095D DATED 05-16-2007, NO PORTION OF THIS PROPERTY LIES WITHIN A FLOOD HAZARD

CURVE TABLE RADIUS ARC LENGTH CHORD LENGTH CHORD BEARING DELTA ANGLE 55.00' Cl 236.52 92.05' N 63°55'51" E 246°23'15" C255.00' 100.68 87.20' S 45°18'56" E 104°52'49" C3 55.00' 52.69' 50.70' N 54°47'54" E 54°53'30" 83.14 N 15°57'19" W C4 55.00' 75.45 86°36'56" C5 45.00' 52.17 49.30' N 26°03'07" W 66°25'19"

LINE TABLE LINE BEARING DISTANCE Ll S 07°13′54″ W 42.73 L2 S 06°36'13" W 45.54 L3 S 06°31'58" W 47.45' L4 16.63 S 07°01'34" W L5 S 07°54'35" W 45.58

S 06°48'54" W

29.62



TAX MAP 056J-D, PARCEL 13.00

MATTHEW & LORIE DELUZ

RECORD BOOK 1408, PAGE 102 R.O.P.C., TN.

TAX MAP 056J-D, PARCEL 12.00

CHARLIE WHITED AND MICHAEL MELTON

RECORD BOOK 1473, PAGE 136

R.O.P.C., TN.

TAX MAP 056J-D, PARCEL 11.00

WILLIAM HERLAND &

CHARLOTTE SLOAN

RECORD BOOK 1050, PAGE 291

R.O.P.C., TN.

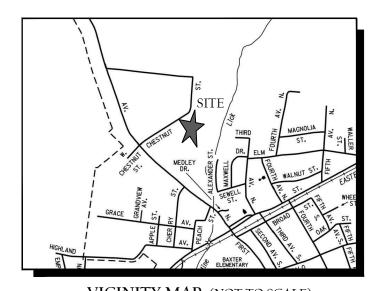
TAX MAP 056J-D, PARCEL 10.00 DIANA L. MEINSWEISER AND TIM KENNEDY RECORD BOOK 1063, PAGE 503

TAX MAP 056J-D, PARCEL 9.00

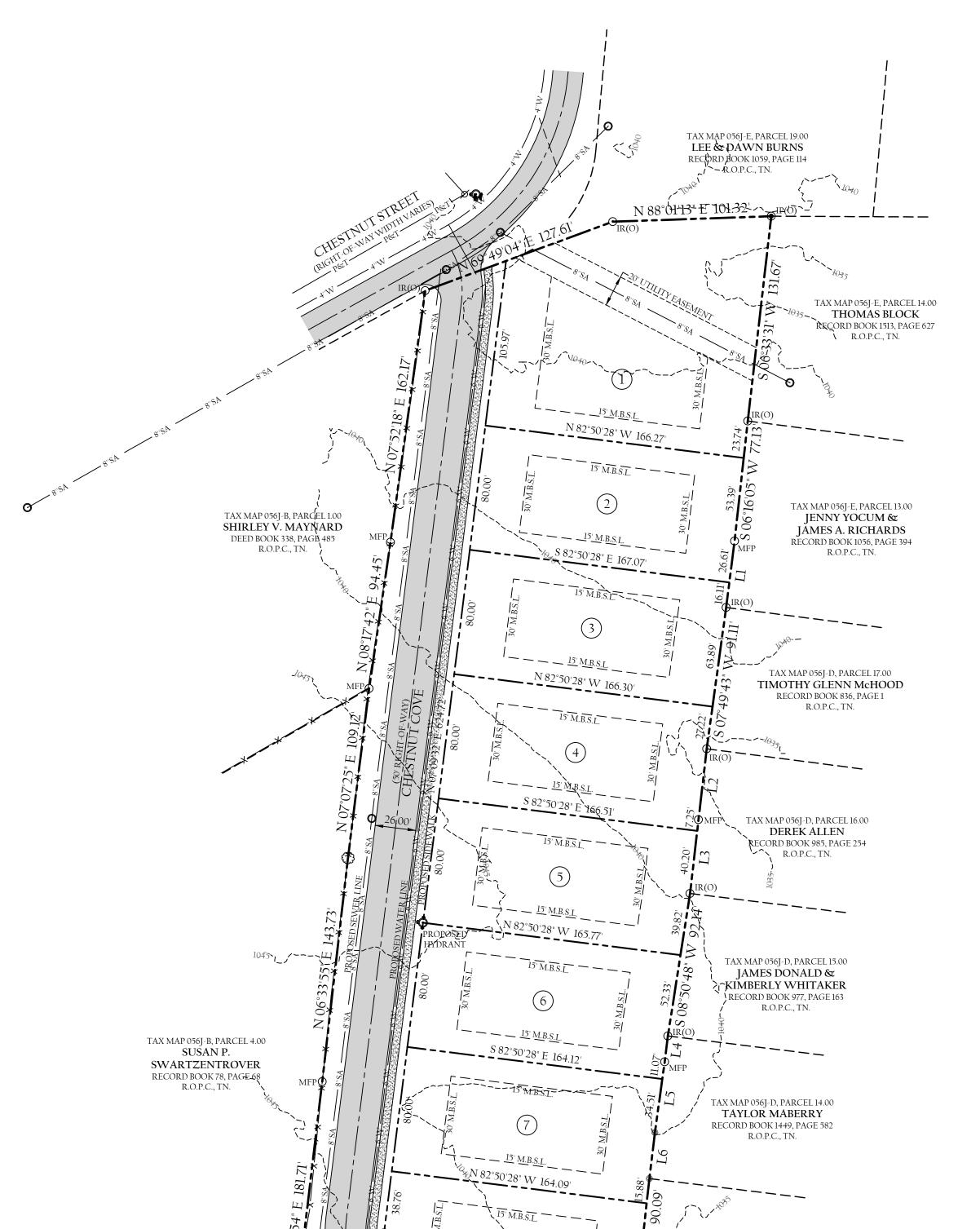
RONALD HOLMAN

RECORD BOOK 1061, PAGE 500

R.O.P.C., TN.



VICINITY MAP (NOT TO SCALE)



S 82°50′28" E 138.30′

15' M.B.S.L.

15 M.B.S.T

__ <u>30'</u> <u>M.B.S.L.</u>

78.46'

N 83°51′23″ W

TAX MAP 056J-B, PARCEL 7.00

STEPHEN & LUCINDA |

MORTABITO

R.O.P.C., TN.

S

RECORD BOOK III6, PAGE 666

<u> 15' M.B.S.L.</u>

PARCEL REFERENCE

BEING ALL OF PARCEL 6.00, AS SHOWN ON PUTNAM COUNTY TAX MAP 056J, GROUP "B".

DEED REFERENCE

BEING THE SAME PROPERTY CONVEYED TO LUKE & ELISHA McCARTNEY, OF RECORD IN RECORD BOOK 1524 PAGE 536, R.O.P.C., TN.

ZONED R-1

LOW DENSITY RESIDENTIAL DISTRICT SETBACKS FRONT - 30' REAR - 30' SIDE - 15'



YOU DIG IN TENNESSEE.. CALL US FIRST! 1-800-351-1111 1-615-366-1987 TENNESSEE ONE CALL IT'S THE LAW



TAX MAP 056J-B, PARCEL 5.00

CHRIS McKINNEY

RECORD BOOK 294, PAGE 659

R.O.P.C., TN.

LOT TABLE NO. SQ. FEET ACRES 22,778 0.52 13,346 0.31 13,340 0.31 4 13,297 0.31 0.31 13,323 5 6 13,179 0.30 13,109 0.30 0.30 8 12,865 9 10,051 0.23 10 27,988 0.64

12,326

0.28

PROPOSED

N 83°47'44" W [139.81'

TAX MAP 056J-B, PARCEL 6.02 WILLIAM JOHN GROCE III RECORD BOOK 1023, PAGE 507 R.O.P.C., TN.

____30' <u>M.B.S.L.</u>

TOTAL AREA = 4.80 ACRES±

PRELIMINARY SUBDIVISION PLAT THE MEADOWS AT CHESTNUT

> 20th CIVIL DISTRICT, PUTNAM COUNTY, TENNESSEE

DRAWN BY: TLD ACRES: NUMBER OF LOTS: JOB NUMBER: 24-204 PARCEL #: TAX MAP 056J-B, PARCEL 6.00 DATE: 09-20-2024 ADDRESS: 125 CHESTNUT STREET SCALE: 1"=50'

OWNERS

LUKE & ELISHA McCARTNEY 125 CHESTNUT STREET BAXTER, TN. 38544 501-804-1327

SURVEYOR

TAYLOR DILLEHAY WHITTENBURG LAND SURVEYING 214 EAST STEVENS STREET COOKEVILLE, TN. 38501 931-528-LAND

