

MEN	1OR	ANI	MUC
-----	-----	-----	-----

TO:

Baxter Municipal Planning Commission Members

FROM:

Tommy Lee, Staff Planner

DATE:

February 27, 2025

SUBJECT:

March 6, 2025 Planning Commission Meeting

The Baxter Municipal Planning Commission will hold its regularly scheduled meeting on Thursday March 6, 2025 at 5:00 pm in the Baxter City Hall. The agenda for the planning commission meeting is as follows:

- 1. Call to order.
- 2. Approval of February 6, 2025 minutes.
- 3. Consideration of final subdivision plat for Phase I of property located on Buffalo Valley Road and Gainesboro Highway (Baxter Pad LLC Division)
- 4. Consideration of preliminary subdivision plat for Phase II-B of property located near Dale Mires Lane (Schubert Enterprises Division)
- 5. Staff Report—ERB Properties Division.
- 6. Other business as necessary.
- 7. Adjourn.

CTL

\*See Agenda Review

Greg PhillipsPeggy H	uddleston	_Thomas Daniels	Robert Vinson	_Jeff Herald	Richard Waller		
Danny Holmes-Mayor Bob Lane-Building Inspector John Ramsey-Public Work Director							
Matt White-Fire Chief	Tom Benn	ett-City Engineer					

### Agenda Review

### Baxter Pad LLC Division—Preliminary

At the December 4, 2024 meeting, Baxter Pad LLC submitted a preliminary subdivision plat for the purpose of subdividing 7.31 acres into eighty (80) proposed new lots for property located on Buffalo Valley Road and Gainesboro Highway. Seventy-nine (79) lots will be for multi-family residential units with zero (0) lot lines and one (1) lot will be designated for green space, two (2) retention ponds and a recreation area. The proposed residential lots would range in size from 1,113 square feet to 2,246 square feet and some of the proposed new lots are currently vacant and some have existing residential structures. The area designated for green space, two (2) retention ponds and a recreation area is 4.04 acres and will be maintained by a home owner's association. The proposed new lots would be served by an existing six (6) inch water line, an existing eight (8) sewer line, three (3) existing fire hydrants and a proposed city street (Legends Lane). The proposed new lots are currently zoned R-3 (Super High Density Residential) and would comply with all other requirements of the zoning ordinance and subdivision regulations. The plat was granted preliminary approval. The submitted plat is seeking final approval for Phase I which will consist of twelve (12) lots identified as lots F-1thru F-4 and lots G-1 thru G-8.

### Schubert Enterprises Division—Preliminary

Schubert Enterprises submitted a preliminary subdivision plat for Phase II-B for the purpose of subdividing 2.47 acres into sixteen (16) proposed new lots for property located near Dale Mires Lane. The proposed new lots will be for single-family homes on individual lots. The proposed lots would range in size from 0.126 acres (5,500 square feet) to 0.137 acres (6,000 square feet) and all of the proposed new lots are currently vacant. The proposed new lots would be served by a proposed six (6) inch water line, a proposed eight (8) sewer line, a proposed fire hydrant and a proposed city street (London Court). The proposed new lots are currently zoned R-3 (Super High Density Residential) and would comply with all other requirements of the zoning ordinance and subdivision regulations.

### ERB Properties LLC Division—Final

ERB Properties LLC submitted a final subdivision plat for the purpose of creating one (1) proposed new lot for property located on Main Street. The proposed new lot would consist of 0.35 acres and an existing residential structure. The proposed new lots are zoned R-3 (Super High Density Residential), are served by an existing eight (8) inch water line, an existing eight (8) inch sewer line and would comply with all other requirements of both the zoning ordinance and the subdivision regulations.

### REPORT OF MEETING BAXTER MUNICIPAL PLANNING COMMISSION FEBRUARY 6, 2025

### MEMBERS PRESENT

Danny Holmes, Mayor Robert Vinson Richard Waller Greg Phillips Jeff Herald Thomas Daniels Peggy Huddleston

### STAFF PRESENT

Tommy Lee, UCDD Planner

### OTHERS PRESENT

Bob Lane, Building Inspector Matt White, Fire Chief Alin Hett Susan Swartzentrover John Ramsey, Public Works Director

### **MEMBERS ABSENT**

None

### **ITEM 1: CALL TO ORDER**

Upon determining a quorum was present, the Baxter Municipal Planning Commission (PC) meeting was called to order by Chairman Richard Waller on Thursday February 6, 2025 at 5:00 P. M. at the Baxter City Hall.

### ITEM 2: APPROVAL OF NOVEMBER 7, 2024 MINUTES

After the meeting was called to order, Chairman Waller asked for approval of the minutes from the November 7, 2024 meeting. Jeff Herald made a motion to approve the minutes as presented and to dispense with the reading. Robert Vinson seconded and the motion passed with a vote of all ayes.

# ITEM 3: PUBLIC HEARING AND CONSIDERATION REGARDING AMENDING THE SUBDIVISION REGULATIONS REGARDING STREET WIDTHS FOR THE CONSTRUCTION OF NEW STREETS.

At the November 7, 2024 meeting, Fire Chief Matt White and Public Works Director John Ramsey requested that all newly constructed streets have a minimum right-of-way of at least fifty (50) feet, a binder width of twenty-six (26) feet and a surface width of twenty-six (26) feet. Staff Planner stated that proposed streets in the R-3 (Super High Residential) district would have to be increased from a minimum forty (40) foot right-of-way to a minimum fifty (50) foot right-of-way. Staff then stated that the street construction section of the subdivision regulations would have to be amended from a twenty (20) foot binder width and a twenty (20) foot surface width to a twenty-six (26) foot width. Chairman Waller requested that Staff Planner schedule a public hearing for the February 6, 2025 meeting to discuss amending the subdivision regulations. After discussion, Jeff Herald made a motion to recommend to the city council that the rightof-way for newly constructed streets in the R-3 district be increased from a minimum forty (40) feet to a minimum fifty (50) feet. Peggy Huddleston seconded and the motion passed with a vote of all ayes. At the February 6, 2025 meeting, Staff Planner presented an amendment to the subdivision regulations that requires all new street construction to have a minimum right-of-way of at least fifty (50) feet, a binder width of twenty-six (26) feet and a surface width of twenty-six (26) feet. After the initial review, Chairman Waller closed the PC meeting and opened a public hearing to receive comments regarding the aforementioned proposed amendment. There was no public comment and due to that fact, Chairman Waller closed the public hearing and reopened the PC meeting. After discussion, Robert Vinson made a motion to adopt the aforementioned proposed amendment. Thomas Daniels seconded and the motion passed with a vote of all ayes.

## ITEM 4: DISCUSSION REGARDING PROJECTS FOR THE PUTNAM COUNTY TRANSPORTATION PRIORITY LIST.

Chairman Richard Waller opened the floor for discussion regarding updating the Baxter projects included in the Putnam County Transportation priority list. Staff Planner presented fifteen (15) projects for the PC to review. During review, the PC concluded that three (3) projects should be removed as they have been either completed or deemed irrelevant. The PC decided to add six (6) projects including adding sidewalks on SR-70N from Upperman High School to the SR-56 intersection, paving and milling for Broad Street, widening 1<sup>st</sup> Avenue South from Broad Street to Buffalo Valley Road, installing a culvert at the 3<sup>rd</sup> Avenue bridge, intersection improvements at 1<sup>st</sup> Avenue North and Highway 70N and turn lane improvements at 1<sup>st</sup> Avenue/SR-56 intersection.

### ITEM 5: STAFF REPORT

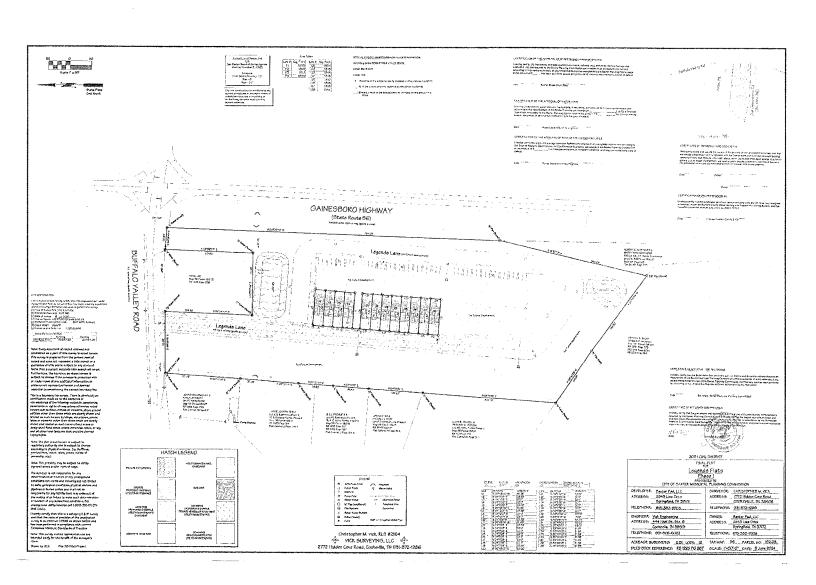
Staff Planner presented a report for one (1) subdivision plats that had been administratively approved since the last planning commission meeting. The administratively approved subdivision plat is as follows:

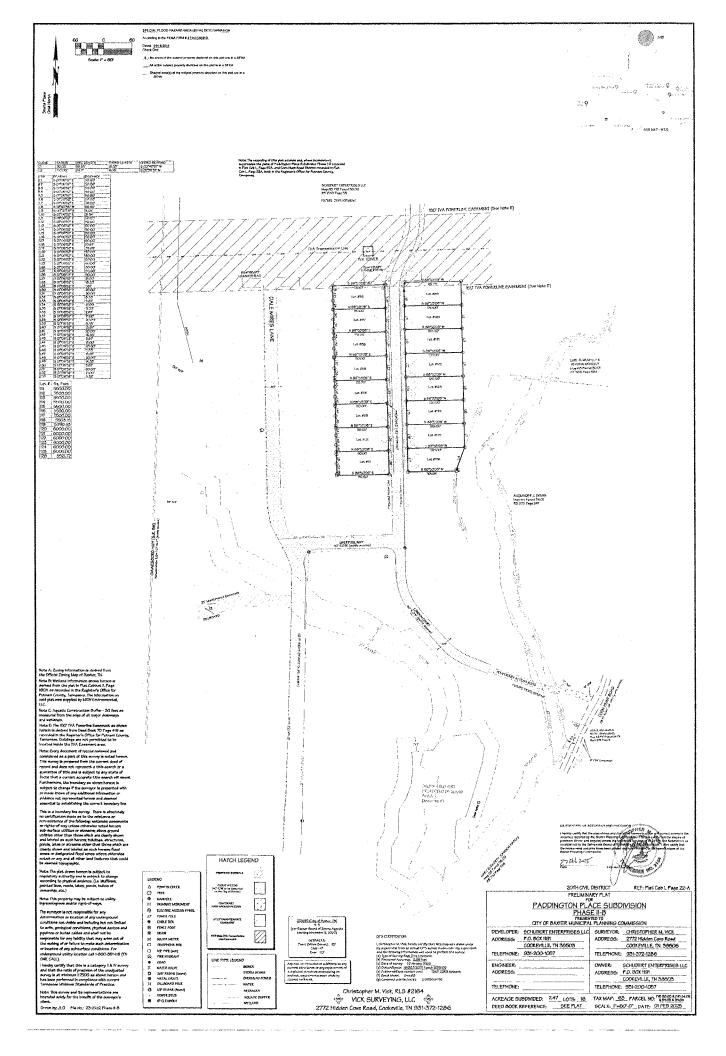
### Fitzpatrick Division—Final

Kellie Fitzpatrick submitted a final subdivision plat for the purpose of subdividing 0.27 acres into two (2) proposed new lots for property located on Broad Street. Lot 1 would consist of 0.20 acres and an existing structure. Lot 2 would consist of 0.07 acres and an existing structure. The proposed new lots are zoned CBD (Central Business District), are served by an existing six (6) inch water line, an existing eight (8) inch sewer line and would comply with all other requirements of both the zoning ordinance and the subdivision regulations.

With no other business to discuss, Robert Vinson made a motion to adjourn. Jeff Herald seconded and the motion passed with a vote of all ayes. The next meeting of the Baxter Municipal Planning Commission will be held on March 6, 2025.

CTL





## CERTIFICATE OF OWNERSHIP AND DEDICATION OWERS AND PROPORTY SHOWN ASDROGGED TO MERCHAND AND PROPORTY SHOWN ASDROGGED TO MERCHAND AND PROPORTY SHOWN ASDROGGED TO MERCHAND AND PROPORTY SHOWN ASDROGGED THE PERSON SHOWN AS PROPORTY OF THE PERSON AS PROPORTY SHOWN AS PROPOR

### CERTIFICATE OF ACCURACY AND PRECISION

HEREAY CERTHY THAT THE PLAN SHOWN AND BLYCAMER RESEON IS A TRUE AND CORRECT SURVEY TO THE LEVEL OF 

### CERTIFICATE OF APPROVAL OF SEWAGE COLLECTION FACILITIES

THERAPY CRATES THAT (I) PRIETS OF WARD COLD IN TWA.

FACE THE ARE INSTALLED AN AN ACCEPTANT AMADED
AND ACCOUNTS OF THE ANALYSIS ASSOCIATED AND AN ACCOUNTS OF THE ANALYSIS ASSOCIATED AND ACCOUNTS OF THE ANALYSIS ASSOCIATION OF

OWER DEPOSIMENT COLUMNS

### CERTIFICATE OF APPROVAL OF WATER LINES

HERRIT CURTIFY THAT BY VEHE LANS, AND FIRM HYPERANCES IN CREEK CARRY IN CREEKING AND FIRM HYPERANCES IN CREEKING AND ACCIDENCE MANUAL A

### CERTIFICATE OF APPROVAL OF STREETS AND DRAINAGE SYSTEMS

INTERPRESENTATION OF TRAINS DRAINGS WEEKS OF SERVICES TO CONTRAIN TO ANY OF THE REPRESENTATION OF THE REPRESEN

### CERTIFICATE OF APPROVAL OF RECORDING

DEALET CAR DE THAT THE GERENAND PLAN ALROWS IDALAND LAND HAVE THE CONTROL WHILL HE SHOWN SHAME AT THE CONTROL WHILL HE FAMOUS CONTROL THE CONTROL WHILL HE FAMOUS CONTROL THE CONTROL OF SUCH ASSESSED AS A SET STREET THE SOFTE LAND ASSESSED OF THE CONTROL AND THAT AND THE CONTROL ASSESSED AND ASSESSED AND THE CONTROL WAS ASSESSED ON A SECONDAL OF THE CONTROL WAS ASSESSED ON THE CONTROL WAS ASSESSED.

STURETARY BANTER MUNICIPAL PLANNING COMMUNICATION

5-5W

### ARC LENGTH CHORD BEARING 14-28 14-82 5-74-50 nm e 8 21:57-07 W





Ø



### PARCEL REFERENCE

BEING A PORTION OF PARCELS 4 00, AS SHOW! ON PUTNAM COUNTY TAX MAP 036

#### DEED REFERENCE

EERAS - POR DON GITTIF SAME PROPERTY CONVEYED TO REPROPERTIES FOR OF RECORD IN RECORD POOR 129 1 PAGE 271 ROPC . IN

#### ZONED R-3

MULLI BAMILA RESIDENTIALONIA DISTRICT SELIDO ES



YOU DIG IN TENNESSEE.. CALL US FIRST! 1-800-351-1111 1-615-366-1987 TENNESSEE ONE CALL IT'S THE LAW



LAND SURVEYING 20-16-85 STREET COOKEVILLE IN 38501 941-326-9000

FINAL SUBDIVISION PLAT

LOT 63, COPPERHILL FARMS 20th CIVIL DISTRIC IT PUT PANI COUNTY, FENNESSEE

DRAWN BY TLD
NUMBER OF LOTS I
PARCEL > PANTAP 036, PARCEL 84 00
ADDRESS MAINSTREET 73.0

ACRES JOB NUMBER DATE SCALE

### **OWNERS**

ERB PROPERTIES, LLC 99 THE LARE ROAD CONREVALE, TN 18508 931-260-4340

### SURVEYOR

TAYLOR DILLERAY IPTENBURG LAND SURVEYIN 20 EAST STEVENS STRIET COMEVULL, TN 16561 931-328 LAND

### GENERAL NOTES

- THE PURPOSE OF THIS PLAT IS TO GREATE ONE OUR SUDENTIAL FOR
- THIS SURVEY WAS DONE IN COMPLIANCE WITH CURRENT TENNESSEE MINIMUM STANDARDS OF PRACTICE
- FOR ROUNDARY AND/OR TOPAGRAPHIC ASPYCTS OF THIS SURVEY RYKGFS ROSHIOWAL DATA WAS OSSERVED ON OCTOBER 22. 2020 UTILIZING A COPTON HIPFER VOLLAF PROGRESSY REFERENCE THE GOLD CORROWATER OF OULAF PROGRESSY REFERENCE THE CLOSE THE CLOSEST RYKGM AND A COPTOMER OF THE PROBETATION SHOWN WERE DERIVED BISING THE CLOSEST RYKGM A COPTOMER OF THE CLOSEST RYKGM AND REPRESENCE TO THAT ADDRESS ON THE SCHOOL 2014 (CNOT) AND A COPTOMER OF THE CLOSEST RYKGM AND A COPTOMER OF T
- THIS SURVEY IS SUBJECT TO ANY EASEMENTS, RIGHTS OF WAYS, RESTRICTIONS AND/OR EXCEPTIONS WHICH MAY AFFECT SAID PROPERTY
- THIS SURVEY WAS PREPARED FROM THE CURRENT DEED OF RECORD AND DOES NOT REPRESENT A TITLE SEARCH OR A GUARANTEE OF TITLE AND IS SUBJECT TO ANY STATE OF FACTS A CURRENT TITLE SEARCH WILL REVEAT
- THIS PLAT DOES NOT PURPORT TO ADDRESS THE EXISTENCE, DETECTION OR DELINEATION OF ANY ENVIRONMENTAL PROBLEMS LOC ATER WITHIN THE PERIMETER OF THE PROPERTY SHOWN HEREIN
- LOCATIONS OF UTILITIES ARE APPROXIMATE CONTACT THE APPROPRIATE UTILITY FOR EXCATION OF UNDERGROUND SERVICES
- ACCORDING TO FEMA HISOD RATE INSURANCE MAR GENEROSED DATED 0516-2007 PO PORTION OF YHIS PROPERTY LIES WITHIN A FLOOD HAZARE AREA

LEGEND © icclo OF REGISTREMS (MANY)
NON-ADMINISTREMS (POINT
SEWER MANUALE
CLEAK OUT
WATER MITTER
WATER MANY
CHIEFLY ON SE
POWER 14M
FESTIC LINE
FESTIC LINE POWER LINE
FENCE LINE
FELLERIONS LINE
WATER LINE
SEWISE LINE
FURIER COTH ITY EASEMENT
MINIMUM RUH DING
SETBACK LINE
FETBACK LINE MEST 6 OPC . EN REGISTER'S OFFICE PUTSWAY COUNTY IN ASPILALT SURFACE

PUTURE SENTLOPMENT TOSED BY THE MAINING AREA OF HE TO POSTAN MAPPES PARKET OF HE ERRIPROPERTIES, ELC 100 RECORD BOOK 184 PART 27 ROPE TN

TOTAL AREA + 15.051 SQLET, OR 0.35 ACRES +

**(63)** 

ZONEDRAI TAX MARRIMENA PARCILLI NO MARCIA LEE LORANCE RECORD SCINICIPACE (IN ROPE, IN